**Instructions:**Use this five-column format to provide documentation of Educational Criteria: Objectives, Content, Time Frames, Presenter(s)/Author(s)/Content Reviewer(s), and Instructional Strategies. Please include a title for your presentation.

**Title of Activity/Presentation:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

| **Objectives** | **Content** | **Time Frame** | **PRESENTER/ author** | **Instructional STRATEGIES** | | |
| --- | --- | --- | --- | --- | --- | --- |
| List the learner objectives in behavioral/measurable outcomes for evaluation. | Provide an outline/description of the content presented. It must be more than a restatement of the objective. Content must be evidence-based or based on the best available evidence. | Provide an estimated number of minutes needed for each objective. | List the presenter/author for each objective. | List teaching strategies & delivery methods used to present each objective. Such as: lecture, PPT, handout, group discussion, video, etc. | | |
|  |  |  |  |  | didactic lecture | |
|  | case presentation | |
|  | video projects | |
|  | slides | |
|  | role playing | |
|  | Q&A | |
|  | panel | |
|  | audio course | |
|  | small breakouts | |
|  | other \_\_\_\_\_\_\_\_ | |
| Objective #2 |  |  |  |  | didactic lecture | |
|  | case presentation | |
|  | video projects | |
|  | slides | |
|  | role playing | |
|  | Q&A | |
|  | panel | |
|  | audio course | |
|  | small breakouts | |
|  | other \_\_\_\_\_\_\_\_ | |
| Objective #3 |  |  |  |  | | didactic lecture | |
|  | | case presentation | |
|  | | video projects | |
|  | | slides | |
|  | | role playing | |
|  | | Q&A | |
|  | | panel | |
|  | | audio course | |
|  | | small breakouts | |
|  | | other \_\_\_\_\_\_\_\_ | |
| Evaluation | Method(s): | \_\_\_ Minutes to complete evaluation method(s) |  |  | | |
|  |  | \_\_\_ Total minutes for this presentation |  |  | | |

Session Description: Please write a concise description about the session. Focus on your primary session objective and let potential participants know what you expect will happen as a result of the session. Focus on issues and outcomes rather than the speakers. Please limit your description to 50 words. This description will be the basis of text used in promotional materials.

Note: There is no requirement that there be three objectives. If the content is presented with fewer or more objectives, that is acceptable.