

**From:** [Kimberly Hild](#)  
**To:** [Kimberly Lile Dowty](#)  
**Cc:** [Ginny Lewis Ford](#); [Angie Martin](#)  
**Subject:** FW: Email to HS and NP Grantees  
**Date:** Monday, March 30, 2020 11:04:41 AM  
**Attachments:** [image001.png](#)

---

Morning Kim, hope this finds you well. The below email was sent to HS and NP grantees today. Please let us know if you have any questions.



Kim Hild  
Compliance Coordinator  
Office of the Governor  
Public Safety Office  
[kimberly.hild@gov.texas.gov](mailto:kimberly.hild@gov.texas.gov)  
512.463.8570 Direct Line

---

**From:** Angie Martin <Angie.Martin@gov.texas.gov>  
**Sent:** Monday, March 30, 2020 10:55 AM  
**To:** Kimberly Hild <kimberly.hild@gov.texas.gov>  
**Subject:** Email to HS and NP Grantees

Kim,

The below email was sent to HS and NP grantees today. Can you send this to TARC and the COGs?

Greetings,

We are reaching out to you to provide an update to our last email sent to all grant recipient's on March 23, 2020. The Federal Emergency Management Agency (FEMA) notified the Public Safety Office (PSO) on March 27, 2020 that it is providing short-term relief for various administrative actions under 2 C.F.R. Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*. As a result, PSO is now passing the following temporary reliefs down to our grantees whose grant award(s) originate from FEMA.

- **Allowability of costs not normally chargeable to awards:** Grantees who incur costs related to the cancellation of events, travel, or other activities necessary and reasonable for the performance of the award (e.g., the costs of providing telework equipment to employees who are working on the award), or the pausing and restarting of grant-funded activities due to the public health emergency, may charge these costs to their award. Grantees may charge the full cost of cancellation when the event, travel, or other activities are conducted under the auspices of the grant. In cases where charging of cancellation or other costs results in insufficient funds to eventually carry out the event or travel, please contact your grant manager to discuss possible alternatives or changes to the scope of the project, if feasible.
- **Allowability of salaries and other project costs:** Grantees may continue to charge salaries and

benefits to their awards consistent with the grantees’ policy of paying salaries and benefits under unexpected or extraordinary circumstances from all funding sources (Federal and non-Federal). As outlined in 2 C.F.R. § 200.431 (a) and (b), benefits may include the costs of leave (“regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave ... administrative leave, and other similar benefits”), as long as they are provided under written leave policies. **Grantees are encouraged to review and update (if necessary) their written leave policies to address “unexpected or extraordinary circumstances.”** Note: Grantees are required to maintain copies of the leave policies and cost documentation (as required by 2 C.F.R. § 200.302, 2 C.F.R. § 200.333, and 2 C.F.R. § 431(b)(1)) to substantiate the charging of salaries and benefits during interruption of operations or services.

- **Required Financial Status Reports (FSRs) for quarter ending 3/31/20:** PSO is allowing delayed submission of up to 60 days for subgrantees unable to meet the original 4/22/20 deadline. FSR due dates for the remainder of the fiscal year are unchanged. Note: the eGrants system will continue to display the original 4/22/20 deadline, however PSO will not implement funding holds for overdue FSRs until after 6/22/20. Grantees who have the ability to report, or need to receive reimbursement are highly encouraged to report on your normal reporting schedule. Both federal and state payment systems are fully functional and as stated in our last communication, PSO staff remain ready to process your reimbursement requests.
- **Progress reporting on federal grants originating from FEMA:** PSO is extending the deadline for HSGP and NSGP grantee progress reports originally due in eGrants in March 2020 to June 15, 2020. The chart below provides amended progress reporting due dates for ALL PSO fund sources.

Fund Source	Reporting Period	Original Due Date	Amended Due Date
JAG	January 1 – March 31	April 15	June 15
RSAT	January 1 – March 31	April 15	June 15
PSN	January 1 – March 31	April 15	June 15
VOCA	January 1 – March 31	April 15	May 30
VAWA	Calendar Year 2019	February 28	April 30
HSGP	September 1 – February 29	March 20	June 15
NSGP	September 1 – February 29	March 20	June 15
State-Funded Programs	September 1 – February 29	March 20	June 15

- **SAM registration:** 60-day extensions to SAM.gov registrations with expiration dates between 3/19/2020 and 5/17/2020 will automatically be initiated in the federal SAM system by the federal government. This effort is expected to be completed by 3/28/2020. Please note that the federal SAM system does not communicate with the eGrants system, therefore you will need to take action to update your SAM expiration date in eGrants using the global SAM update feature

located on the My Home tab in eGrants. PSO staff will be standing by to approve these request as they are submitted. If you need assistance with updating your SAM expiration date, please contact your Grant Manager or the eGrants Help Desk at (512) 463-1919.

If you have any questions or concerns, please feel free to contact your Grant Manager for guidance.

Thank You,  
Aimee Snoddy