



Texas Association of
Regional Councils

Board of Directors

Friday, September 18, 2026
9:30 AM – 12:00 PM

*Cambria Hotel Downtown Austin | Moon Tower
68 East Avenue, Austin, TX 78701*

AGENDA

Participants will be invited to provide public comments on agenda items, please limit to 3 minutes. Written comments may be sent by email to tarc@txregionalcouncil.org. Comments received by 5:00 PM, Thursday, September 18, 2026 will be incorporated into the meeting record.

Call to Order, Invocation and Pledges of Allegiance

Jim Holmes, President

Welcome to Members, Guests, and Roll Call

Jim Holmes

Request for Public Comment

Jim Holmes

Special Guest Presentations & Recognition:

*Norman Garza, Executive Director, Texas Space Commission
TARC Annual Awards Presentation*

Overview of TARC Board Materials

Jim Holmes

TARC Board Business

1. Consideration & Approval of September 12, 2025 Annual Board of Directors Meeting Minutes (Action Item)

Jim Holmes

2. TARC Policy Committee Reports (Action Items)

• Report of the Budget & Bylaws Committee

Jeff Boyd, Chair

- Consideration and Approval of TARC Financial and Investment Reports as of 7/31/2026 (Action Item)
- Consideration and Approval of TARC Budget Amendment #1 (Action Item)
- Consideration and Approval of FY 2027 TARC Requested Budget and Program of Work (Action Item)
- Consideration and Approval of TARC Entering into an Agreement for Financial Services with the East Texas Council of Governments (Action Item)
- Consideration and Approval of TexPool Resolution Amending Authorized Representatives (Action Item)

Wendi Horst

Persons planning to attend the meeting who have disabilities requiring auxiliary aids or services should notify TARC as far in advance as possible so that appropriate arrangements can be made. Requests can be made by e-mail, tarc@txregionalcouncil.org, mail, 1210 San Antonio Street, Suite 201, Austin, Texas 78701, or telephone, (512) 478-4715.

- Consideration and Approval of Establishing a Nonprofit Corporation Affiliated with TARC and Authorizing the Executive Director to File Formation Documents (Action Item)
- Consideration and Approval of Resolution Authorizing TARC Participation in Texas SmartBuy (Action Item)

3. Report of the TARC Legislative Committee & Collaboration Forum

Jim Holmes

4. Texas Regional Broadband Program Update

Kimberly Lile Dowty

5. Executive Directors' Council Report (Action Items)

Eric Bridges, Chair

6. TARC Program Committee Reports (Action Items)

- **Community & Economic Development Committee**
- **Emergency Communications Committee**
- **Environmental Quality Committee**
- **Health and Human Services Committee**
- **Public Safety Committee**
- **Transportation Committee**

David Cleveland, Chair

Russell Devorsky, Chair

Mary Beth Rudel, Chair

Shanna Burke, Chair

Manny Cruz, Chair

Jim Reed, Chair

7. Update on National Activities

- National Association of Regional Councils
- National Association of Development Organizations
- Southwest Regional Economic Development Association

Executive Director's Review of Association Activities

John Austin Stokes

Presentation of Nominating Committee Report

Jim Holmes

Election of TARC 2027 Officers

Board Members

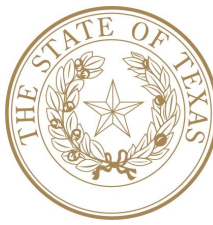
Installation of TARC 2027 Officers

Jim Holmes

Announcements & Adjourn

Jim Holmes

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Texas Space Commission

Office of the Executive Director



Norman Garza, Jr.

Executive Director

Norman Garza, Jr. joined Texas Space Commission as the inaugural executive director on 01JUL 2024. The agency was established in 2023 upon enactment of House Bill 3447 authored by State Representative Greg Bonnen, M.D. during the 88th Regular Session, Texas Legislature.

Born in Harlingen, he is a native Texan with roots across the Rio Grande Valley and South Texas. Previously, he served as Vice President of Government Relations at Texas A&M University as well as Associate Director of Legislative Affairs for Texas Farm Bureau.

Garza is a graduate of Pleasanton High School (Texas), as well as St. Edward's University (Austin). Additionally, he studied at the Universidad de Belgrano (Buenos Aires) and earned a professional certificate through the Governor's Executive Development Program from The University of Texas at Austin.

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Texas Association of
Regional Councils

Board of Directors Annual Meeting

Friday, September 12, 2025

Moon Tower

Cambria Austin Downtown | 68 East Avenue, Austin, TX 78701

9:30 a.m.-12:00 p.m.

MINUTES

Call to Order, Welcome, Pledge of Allegiance and Invocation

Kavon Novak, President

Kavon Novak called the Texas Association of Regional Councils Annual Board of Directors Meeting to order.

Roll Call of Regional Council Voting Delegates and Guests

Board Members

Kavon Novak invited members to introduce themselves. Those attending were Kavon Novak, Jim Holmes, Jeff Boyd, Annette Gutierrez, James Teal, Doug Reeder, Joe Fauth, Emily Martinez, Jim Reed, Andrew Harmon, James Wansley, Mark Loffgren, Randy Riggs, Clinton Tegeler, James Darling, Bella Rubio, Mike Peters, Foy O'Brien, Shanna Burke, Kevin Brendle, Nancy Arnold, John Austin Stokes. It was determined a quorum was present.

Requests for Public Comment

Kavon Novak

Kavon Novak asked for public comment. No written comment was submitted and there was no one requesting to provide comments in person.

Special Guest Presentations & Recognition:

The Board heard from James Redfield, United State Department of Agriculture Texas State Director of Rural Development. Kavon Novak recognized Immediate Past President Nancy Arnold, representing the Houston-Galveston Area Council, and invited her to the podium to formally accept her past president's gavel. Kavon Novak noted that the H-GAC Board of Directors had appointed her as its designee to TARC and welcomed her continued participation.

TARC Annual Awards Presentation

Kavon Novak presented the 2024 Special Service Award to Jessica Falk, longtime Economic Development Administration representative for the Austin office, in recognition of her nearly two decades of service as a champion of regionalism and a partner to TARC and the Economic Development Districts across the state. Ginny Lewis Ford was named the recipient of the 2025 Al Notzon Jr./Judge Jake Brisbon Regional Unity Award for her years of dedicated service to the association.

Overview of TARC Board Materials

Kavon Novak

Kavon Novak called on Ginny Lewis Ford to provide an overview of board meeting materials.

1. Consideration & Approval of September 20, 2024 Annual Board of Directors Meeting Minutes (*Action Item*)

Kavon Novak

Jim Holmes made a motion to approve the September 20, 2024 Annual Board of Directors meeting minutes. Joe Fauth seconded the motion and the motion was approved.

2. TARC Policy Committee Reports (*Action Items*)

- o Report of the Budget & Bylaws Committee

Jim Holmes, Chair

Kavon Novak called on President-Elect Jim Holmes and John Minnix to present the Budget & Bylaws Committee report. Meeting materials were distributed to board members on September 5, 2025.

- Review and Approval of TARC Financial and Investment Reports as of 7/31/2025 (*Action Item*)
John Minnix
Jim Holmes called on John Minnix to provide the financial report and made a motion to approve the TARC Financial and Investment Reports as of 7/31/2025. James Teal seconded the motion and the motion was approved.
- Review and Approval of TARC Budget Amendment #1 (*Action Item*)
Jim Holmes made a motion to approve TARC Budget Amendment #1. James Teal seconded the motion and the motion carried.
- Consideration & Approval of FY 2026 TARC Requested Budget and Program of Work (*Action Item*)
Jim Holmes made a motion to approve the FY 2026 TARC Requested Budget and Program of Work. Clinton Tegeler seconded the motion and the motion carried.
- Texas Association of Workforce Boards Interlocal Agreement Discussion and Reconsideration (*Action Item*)
Jim Holmes made a motion to suspend authorization to enter into an interlocal agreement with the Texas Association of Workforce Boards. Jeff Boyd seconded the motion and the motion was approved. Roger Sheridan abstained.
- Review and Approval of First Amendment to Commercial Lease Agreement Dated September 24, 2020 (*Action Item*)
Jim Holmes made a motion to approve the First Amendment to the Commercial Lease Agreement dated September 24, 2020. James Teal seconded the motion and the motion carried. Randy Riggs abstained.

3. Report of the TARC Legislative Committee & Collaboration Forum
Kavon Novak called on Ginny Lewis Ford to provide a report of the Legislative Committee and Collaboration Forum held the previous day. **Kavon Novak**

4. Executive Directors' Council Report
Kavon Novak called on Annette Gutierrez to report on the activities of the Executive Directors' Council. Annette Gutierrez, Chair
Kavon Novak presented Annette Gutierrez with a gavel in recognition of her service as Chair of the TARC Executive Directors' Council.

5. TARC Program Committee Reports (*Action Items*) **Committee Chairs**

- Community & Economic Development, David Cleveland, Vice Chair
David Cleveland reported on the activities of the committee. There were no action items.
- Emergency Communications Committee, Russell Devorsky, Chair
- Michael Ada reported on the activities of the committee. There were no action items.
- Environmental Quality Committee, John Austin Stokes, Chair
- John Austin Stokes reported on the activities of the committee. There were no action items.
- Health and Human Services Committee, Shanna Burke, Chair
- Shanna Burke reported on the activities of the committee. There were no action items.
- Public Safety Committee, Manny Cruz, Chair
- Manny Cruz reported on the activities of the committee. There were no action items.
- Transportation Committee, Jim Reed, Chair
Jim Reed reported on the activities of the committee. There were no action items.

6. Update on National Activities

- o National Association of Regional Councils
- o National Association of Development Organizations
- o Southwest Regional Economic Development Association

Executive Director's Review of Association Activities

Ginny Lewis Ford

Kavon Novak called on TARC Executive Director Ginny Lewis Ford to provide an overview of association activities.

Report of the TARC Transition Committee Meeting September 5, 2025 (Action Item)

Kavon Novak

Kavon Novak provided the Transition Committee report. He noted that in June 2025, TARC Executive Director Ginny Lewis Ford announced her intent to retire. Kavon Novak appointed a TARC Executive Director Transition Committee, which included: President-Elect Jim Holmes, Vice President Jeff Boyd, Judge Kevin Brendle, Mayor James Wansley, Judge Justin Lewis, Annette Gutierrez, Chuck Wemple, Eric Bridges, David Cleveland, and Russell Devorsky. The committee met eight times between the June meeting and the annual meeting. Kavon Novak recognized the Houston-Galveston Area Council for providing use of its human resources department and software tools to support the search process, and acknowledged Annette Gutierrez for her leadership in keeping the committee on track.

The TARC Board of Directors may hold an Executive Session to discuss employment matters under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee.

Kavon Novak called for an Executive Session.

Report on Executive Session with Possible Action Related to the TARC Executive Director Position (Action Item)

The Board returned from Executive Session at 11:16 am. After deliberation, the committee recommended John Austin Stokes for the position of Executive Director. Kavon Novak moved to accept the committee's recommendation to name John Austin Stokes as the next Executive Director of the Texas Association of Regional Councils and to authorize Ginny Lewis Ford and John Austin Stokes to begin a transition of duties. Jim Holmes seconded the motion and the motion carried.

Presentation of Nominating Committee Report

Kavon Novak

Kavon Novak reported on behalf of the Nominating Committee, which was appointed 60 days prior to the meeting in compliance with Article VII of the TARC Bylaws. Committee members included: The Honorable Kavon Novak, Brazos Valley COG (Chair); The Honorable Nancy Arnold, Houston-Galveston Area Council; The Honorable Mark Allen, South East Texas Regional Planning Commission; The Honorable Justin Lewis, Heart of Texas COG; The Honorable Clinton Sawyer, South Plains Association of Governments; The Honorable Nate McDonald, Houston-Galveston Area Council; The Honorable Randy Riggs, Heart of Texas COG; and The Honorable Wes Suiter, Deep East Texas COG.

A Notice of Formal Election was distributed to each member council. Candidate packets were emailed to board members on August 20, 2025. The Nominating Committee met on September 11, 2025 to interview candidates and presented the following slate of officers:

TARC President: The Honorable Jim Holmes, Councilmember, City of Waco – Heart of Texas Council of Governments

TARC President-Elect: The Honorable Jeff Boyd, County Judge, San Augustine – Deep East Texas Council of Governments

TARC Vice President: The Honorable James Wansley, Mayor, City of Whitehouse – East Texas Council of Governments

Election of TARC 2025-2026 Officers (Action Item)

Board Members

Kavon Novak moved to approve the slate of officers as recommended by the Nominating Committee. Randy Riggs seconded the motion to elect the TARC 2025-2026 Officers as recommended by the Nominating Committee. The motion passed unanimously.

Installation of TARC 2025-2026 Officers & Recognition

Kavon Novak

Kavon Novak administered the oath of office to the incoming officers. By authority of the office of President of the Texas Association of Regional Councils, the newly elected officers were declared installed to their respective offices.

Announcements & Adjourn

Kavon Novak

Kavon Novak adjourned the meeting.

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Texas Association of Regional Councils

**Financial Reports
Investment Report**

As of July 31, 2026

Texas Association of Regional Councils

Statement of Financial Position

As of 7/31/26

Organizational Totals

Assets

Current Assets

Cash-Checking	1,920.44
Cash-Money Market	16,770.36
Cash-TX Pool	675,843.32
Prepaid Expenses	14,097.31
Accounts Receivable-Grants/Contracts	115,902.81
Accts Receivable-Bi-Annual Mtgs.	40,178.67
Accts Rec-Association Service Fees-TARC	45,053.06
Accts Rec-Association Service Fees-SWREDA	10,750.00
Accts Receivable-Staff Associations	15,718.99
Accts Receivable-Miscellaneous	3,836.67

Total **940,071.63**

Total Current Assets **940,071.63**

Total Assets **940,071.63**

Liabilities and Fund Balances

Current Liabilities

Accounts Payable	17,804.46
Due to Staff Assn-911	5,150.08
Due to Staff Assn-Finance Officers	8,510.61
Due to Staff Assn-T4A	95,676.07
Due to Staff Assn-Solid Waste	430.91
Due to Staff Assn-CJ Planners	5,012.23
Due to Staff Assn-Homeland Security	1,404.91
Due to SWREDA	100,539.00
Accrued Vacation	43,204.72

Total Current Liabilities **277,732.99**

Total Liabilities **277,732.99**

Fund Balances

Excess (Deficit) of Revenues	
Over (Under) Expenditures	30,649.46
Fund Balance-Unrestricted	631,689.18

Total Fund Balance **662,338.64**

Total Liabilities and Fund Balances **940,071.63**

Texas Association of Regional Councils

Statement of Activities
For the 10 months ending 7/31/2026

	<u>Actual</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Variance</u>	<u>Annual Budget</u>	<u>Favorable/ (Unfavorable) Budget Balance</u>
Revenues					
Association Services	270,608.05	225,416.67	45,191.38	270,500.00	108.05
Associate Memberships	500.00	1,666.67	(1,166.67)	2,000.00	(1,500.00)
T4A Association	78,558.20	102,425.00	(23,866.80)	122,910.00	(44,351.80)
Grants/Contracts	377,019.58	2,613,055.83	(2,236,036.25)	3,135,667.00	(2,758,647.42)
Trainings/Meetings	55,000.00	91,666.67	(36,666.67)	110,000.00	(55,000.00)
Investment Income	23,977.90	24,166.67	(188.77)	29,000.00	(5,022.10)
Total Revenues	805,663.73	3,058,397.50	(2,252,733.77)	3,670,077.00	(2,864,413.27)
Expenditures					
Staff Salaries	383,754.48	393,791.67	10,037.19	472,550.00	88,795.52
Fringe Benefits	155,919.32	156,625.00	705.68	187,950.00	32,030.68
Financial Management	21,799.92	21,166.67	(633.25)	25,400.00	3,600.08
Travel	17,405.73	18,333.33	927.60	22,000.00	4,594.27
Space Rental	61,995.02	61,666.67	(328.35)	74,000.00	12,004.98
Furniture & Equipment	1,845.47	1,583.33	(262.14)	1,900.00	54.53
Equipment/Software Maintenance	900.00	1,666.67	766.67	2,000.00	1,100.00
Office Supplies	1,728.49	1,583.33	(145.16)	1,900.00	171.51
Telephone, Communications	10,966.24	10,833.33	(132.91)	13,000.00	2,033.76
Software License Renewal	2,750.00	2,291.67	(458.33)	2,750.00	0.00
Insurance	6,736.96	5,666.67	(1,070.29)	6,800.00	63.04
Printing & Copying	1,123.37	1,666.67	543.30	2,000.00	876.63
Postage & Freight	201.20	333.33	132.13	400.00	198.80
Audit Costs	0.00	8,333.33	8,333.33	10,000.00	10,000.00
Subscriptions & Publications	5,348.59	4,583.33	(765.26)	5,500.00	151.41
Memberships	1,000.00	2,083.33	1,083.33	2,500.00	1,500.00
Trainings/Meetings	29,122.72	66,660.83	37,538.11	79,993.00	50,870.28
Exec Dir Relocation Benefit	10,000.00	8,333.33	(1,666.67)	10,000.00	0.00
Program Development**	58,702.82	2,248,781.67	2,190,078.85	2,698,538.00	2,639,835.18
Miscellaneous	3,713.94	5,000.00	1,286.06	6,000.00	2,286.06
Total Expenditures	775,014.27	3,020,984.17	2,245,969.90	3,625,180.00	2,850,166.73
Excess/(Shortfall) Rev. vs Exp.	<u>30,649.46</u>	<u>37,413.33</u>	<u>(6,763.87)</u>	<u>44,897.00</u>	
Changes in Fund Balance					
Excess (Deficit) of Revenue over Expenses	30,649.46				
Fund Balance as of 9/30/25	<u>631,689.18</u>				
Fund Balance as of 7/31/26	662,338.64				
**Program Development					
BDO/COG Contracts	48,693.15				
HLS/CC Program Development	<u>10,009.67</u>				
Total Program Development	58,702.82				

Texas Association of Regional Councils
Analysis of Unrestricted Fund Balance
As of July 31, 2026

	Actual FY2004	Actual FY2005	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Actual FY2013	Actual FY2014
Beginning Balance	\$173,966	\$122,907	\$35,253	\$39,509	\$226,070	\$151,461	\$264,466	\$315,584	\$331,248	\$284,176	\$272,715
Surplus/(Deficit)	<u>(51,059)</u>	<u>(87,654)</u>	<u>4,255</u>	<u>186,561</u>	<u>(74,609)</u>	<u>113,005</u>	<u>51,118</u>	<u>15,664</u>	<u>(47,072)</u>	<u>(11,461)</u>	<u>13,645</u>
Ending Balance	<u>\$122,907</u>	<u>\$35,253</u>	<u>\$39,508</u>	<u>\$226,070</u>	<u>\$151,461</u>	<u>\$264,466</u>	<u>\$315,584</u>	<u>\$331,248</u>	<u>\$284,176</u>	<u>\$272,715</u>	<u>\$286,360</u>

	Actual FY2015	Actual FY2016	Actual FY2017	Actual FY2018	Actual FY2019	Actual FY2020	Actual FY2021	Actual FY2022	Actual FY2023	Actual FY2024	Actual FY2025
Beginning Balance	\$286,360	\$307,624	\$364,387	\$447,196	\$521,559	\$567,675	\$612,839	\$669,478	\$680,629	\$737,410	\$716,526
Surplus/(Deficit)	<u>21,264</u>	<u>56,763</u>	<u>82,809</u>	<u>74,363</u>	<u>46,116</u>	<u>45,164</u>	<u>56,639</u>	<u>11,150</u>	<u>56,781</u>	<u>(20,884)</u>	<u>(84,836)</u>
Ending Balance	<u>\$307,624</u>	<u>\$364,387</u>	<u>\$447,196</u>	<u>\$521,559</u>	<u>\$567,675</u>	<u>\$612,839</u>	<u>\$669,478</u>	<u>\$680,628</u>	<u>\$737,410</u>	<u>\$716,526</u>	<u>\$631,690</u>

Projected
Balance
FY2026

Beginning Balance \$631,690

Surplus/(Deficit) 44,897

Ending Balance \$676,587

Texas Association of Regional Councils

Investment Report

For the Period

May 1, 2026 through July 31, 2026

As per TARC's Investment Policy, funds that are not immediately required to pay obligations are invested. TARC does not have any other investments as of the ending date of this report.

Summary of General and Special Revenue Funds

	TEX Pool	Money Market Checking Acct
Beginning Market/Book Value @ 5/1/26	\$ 689,636.17	\$ 5,105.07
Transfers/Deposits In	65,000.00	325,664.54
Transfers (Out)	<u>(85,000.00)</u>	<u>(314,000.00)</u>
Net Transfers	(20,000.00)	11,664.54
Interest Earned	<u>6,207.15</u>	<u>0.75</u>
Ending Market/Book Value @ 7/31/26	<u><u>\$ 675,843.32</u></u>	<u><u>\$ 16,770.36</u></u>

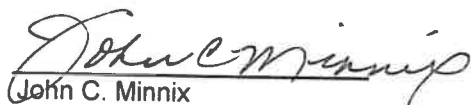
Notes:

1. The accounts listed above do not have a maturity date.

2. Following are the annualized average rate of returns:

	TEX Pool	Money Market Checking Acct
May 2026	4.03%	0.01%
June 2026	3.97%	0.01%
July 2026	3.92%	0.01%

As TARC's Investment Officer, I, John C. Minnix, certify as to the best of my knowledge that the investment portfolio is in compliance with the investment strategy as expressed in TARC's Investment Policy and that this Investment Report was prepared by said Investment Officer.


John C. Minnix
Finance Officer

9/2/2026

For the 10 months ending 7/31/26

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Statement of Activities

Favorable/
(Unfavorable)

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21,772.03

4,080.50

(1,280.27)

50,000.00

(29,670.51)

3,500.0020,000.00

68,401.75

68,401.75

Texas Association of Regional Councils
Summary of Budget Amendment
Budget Amendment # 1
For Fiscal Year 2026

It is respectfully requested the Board of the Texas Association of Regional Councils adopt budget amendment # 1 at the September 2026 TARC Bi-Annual Staff Training & Board of Directors Meeting to realign various budget line items. An explanation for the adjustments to be made is as follows:

Adjustment # 1:

To increase/decrease budget line items to reflect actual revenue and expenses to date and estimated revenue and expenses through the end of the fiscal year.

Texas Association of Regional Councils
Statement of Revenues and Expenditures
Requested Budget Admendment #1
For Fiscal Year 2026

	TARC Current Budget FY 2026	Increase/ (Decrease)	Adjust #	Requested Budget Admendment #1 9/30/2026
Revenues:				
Association Services	\$270,500	-		\$270,500
Associate Memberships	2,000	-		2,000
T4A Association	122,910	-		122,910
Grants/Contracts	3,135,667	-		3,135,667
Trainings/Meetings	110,000	-		110,000
Investment Income	35,000	(6,000)	#1	29,000
Total Revenues	<u>\$3,676,077</u>	<u>(\$6,000)</u>		<u>\$3,670,077</u>
Expenditures:				
Total Staff Salaries	\$472,550	-		\$472,550
Fringe Benefits Allocated	187,950	-		187,950
Financial Management	22,000	3,400	#1	25,400
Travel	25,000	(3,000)	#1	22,000
Space Rental	75,000	(1,000)	#1	74,000
Furniture & Equipment	500	1,400	#1	1,900
Equipment/Software Maintenance	2,000	-		2,000
Office Supplies	1,700	200	#1	1,900
Telephone, Communications	10,000	3,000	#1	13,000
Software License Renewal	2,750	-		2,750
Insurance	6,500	300	#1	6,800
Printing & Copying	2,000	-		2,000
Postage & Freight	400	-		400
Audit Costs	25,000	(15,000)	#1	10,000
Subscriptions & Publications	5,000	500	#1	5,500
Memberships	2,500	-		2,500
Trainings/Meetings	79,993	-		79,993
Exec Dir Relocation Benefit	0	10,000	#1	10,000
Program Development	2,698,538	-		2,698,538
Miscellaneous	7,000	(1,000)	#1	6,000
Total Expenditures	<u>\$3,626,380</u>	<u>(1,200)</u>		<u>\$3,625,180</u>
Excess/(Shortfall) Revenues vs Expenditures	<u>\$49,697</u>	<u>(\$4,800)</u>		<u>\$44,897</u>

Texas Association of Regional Councils

Requested Budget
Fiscal Year 2027

Texas Association of Regional Councils
Statement of Revenues and Expenditures
Requested Budget
For Fiscal Year 2027

	Actual 10/1/2024- 9/30/2025	TARC Current Budget FY 2026	TARC Requested Budget FY 2027
Revenues:			
Association Services	\$270,586	\$270,500	\$351,693
Associate Membership	0	2,000	2,000
T4A Association	95,630	122,910	92,910
Grants/Contracts	321,972	3,135,667	3,034,500
Trainings/Meetings	110,000	110,000	154,500
Investment Income	40,043	29,000	24,000
Total Revenues	\$838,231	\$3,670,077	\$3,659,603
Expenditures:			
Total Staff Salaries	\$442,695	\$472,550	\$546,304
Fringe Benefits Allocated	202,333	187,950	242,982
Total Salaries & Fringe	\$645,028	\$660,500	\$789,286
Financial Management	23,650	25,400	22,000
Contract Labor	0	0	15,000
Travel	31,188	22,000	30,000
Space Rental	73,197	74,000	76,000
Furniture & Equipment	0	1,900	500
Equipment/Software Maintenance	597	2,000	2,000
Office Supplies	719	1,900	1,500
Telephone, Communications	11,195	13,000	12,000
Software License Renewal	2,750	2,750	2,750
Insurance	6,141	6,800	6,500
Printing & Copying	1,535	2,000	2,000
Postage & Freight	274	400	400
Audit Costs	10,000	10,000	25,000
Subscriptions & Publications	6,790	5,500	11,000
Memberships	2,397	2,500	2,500
Trainings/Meetings	52,296	79,993	71,185
Exec Dir Relocation Benefit	0	10,000	
Program Development	53,494	2,698,538	2,540,089
Miscellaneous	1,816	6,000	7,000
Total Expenditures	\$923,067	\$3,625,180	\$3,616,709
Excess/(Shortfall) Revenues vs Expenditures	(\$84,836)	\$44,897	\$42,894

Texas Association of Regional Councils
 % of Time Distribution for Employees
 Allocation by Activity/Revenue Sources
 Requested Budget
 For Fiscal Year 2027

Position	FT/PT Status	Grant Broadband Distribution	Grant NADO SWREDA	Grant EDA Tech Asst	Grant Homeland Security	TARC General Fund
1 Executive Director	FT	13%	4%	0%	13%	70%
2 Pub Safety Prog & Strategy Coord	FT	0%	0%	0%	95%	5%
3 Associate Director	FT	17%	3%	0%	22%	58%
4 Director of Community Programs	FT	20%	0%	0%	0%	80%
5 Director of Regional Initiatives	PT/FT	75%	0%	0%	0%	25%

Texas Association of Regional Councils
Schedule of Fringe Benefit Rate
Requested Budget
For Fiscal Year 2027

	FY26 Current Budget	Increase/ (Decrease)	FY27 Requested Budget
Released Time:			
Vacation Leave	\$22,011	\$6,616	\$28,627
Sick Leave	11,006	3,308	14,314
Holiday Leave	20,177	6,065	26,242
Civic Leave	1,834	552	2,386
Admin Leave	1,834	552	2,386
Total Released Time	\$56,862	\$17,092	\$73,954
Fringes:			
Employer FICA	\$39,735	\$7,715	\$47,450
Group Health/Dental/Vision/Life Ins	36,952	13,529	50,481
Retirement Contributions	52,460	16,699	69,159
State Unemployment	140	(1)	140
Workers Compensation	1,800	0	1,800
Total Fringes	\$131,087	\$37,942	\$169,029
Total Released Time & Fringe	\$187,949	\$55,033	\$242,982 (a)
Direct Salaries	\$519,413	\$100,845	\$620,258
Less Released Time	56,863	17,091	73,954
Direct Salaries less Released Time	\$462,550	\$83,754	\$546,304 (b)
Fringe Benefit Rate (a)/(b)	40.63 %		44.48 %

Texas Association of Regional Councils
Cost Allocation Plan
Requested Budget
For Fiscal Year 2027

	Grant Broadband Distribution	Grant NADO/ SWREDA	Grant EDA Technical Asst	Grant Homeland Security	TARC General Fund	Total TARC Costs
Revenues:						
Association Services	\$0	\$0	\$0	\$0	\$351,693	\$351,693
Associate Memberships	0	0	0	0	2,000	\$2,000
T4A Association	0	0	0	0	92,910	\$92,910
Grants/Contracts	2,784,167	25,333	0	220,000	5,000	\$3,034,500
Trainings/Meetings	0	0	0	0	154,500	\$154,500
Investment Income	0	0	0	0	24,000	24,000
Total Revenues	\$2,784,167	\$25,333	\$0	\$220,000	\$630,103	\$3,659,603
Expenditures:						
Total Staff Salaries	\$134,721	\$10,840	\$0	\$119,560	\$281,183	\$546,304
Fringe Benefits Allocated	59,921	4,821	-	53,177	125,063	242,982
Total Salaries & Fringe Benefits	\$194,642	\$15,661	\$0	\$172,738	\$406,245	\$789,287
Financial Management	5,425	437	0	4,815	11,323	22,000
Contract Labor	0	0	0	0	15,000	15,000
Travel	4,000	1,000	0	3,000	22,000	30,000
Space Rental	18,742	1,508	0	16,633	39,117	76,000
Furniture & Equipment	500	0	0	0	0	500
Equipment/Software Maintenance	0	0	0	0	2,000	2,000
Office Supplies	800	0	0	300	400	1,500
Telephone, Communications	2,959	238	0	2,626	6,176	12,000
Software License Renewal	0	0	0	0	2,750	2,750
Insurance	1,603	129	0	1,423	3,346	6,500
Printing & Copying	200	0	0	598	1,202	2,000
Postage & Freight	200	0	0	50	150	400
Audit Costs	19,300	175	0	1,525	4,000	25,000
Subscriptions & Publications	0	0	0	0	11,000	11,000
Memberships	0	0	0	0	2,500	2,500
Trainings/Meetings	10,000	6,185	0	0	55,000	71,185
Program Development	2,524,296	0	0	15,793	0	2,540,089
Miscellaneous	1,500	0	0	500	5,000	7,000
Total Expenditures	\$2,784,167	\$25,333	\$0	\$220,000	\$587,209	\$3,616,711
Excess/(Shortfall) Revenues vs Expenses	(\$0)	(\$0)	\$0	(\$0)	\$42,894	\$42,894

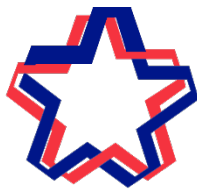
Texas Association of Regional Councils
Analysis of Unrestricted Fund Balance
As of July 31, 2026

	Actual FY2004	Actual FY2005	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Actual FY2013	Actual FY2014
Beginning Balance	\$173,966	\$122,907	\$35,253	\$39,509	\$226,070	\$151,461	\$264,466	\$315,584	\$331,248	\$284,176	\$272,715
Surplus/(Deficit)	(51,059)	(87,654)	4,255	186,561	(74,609)	113,005	51,118	15,664	(47,072)	(11,461)	13,645
Ending Balance	<u>\$122,907</u>	<u>\$35,253</u>	<u>\$39,508</u>	<u>\$226,070</u>	<u>\$151,461</u>	<u>\$264,466</u>	<u>\$315,584</u>	<u>\$331,248</u>	<u>\$284,176</u>	<u>\$272,715</u>	<u>\$286,360</u>

	Actual FY2015	Actual FY2016	Actual FY2017	Actual FY2018	Actual FY2019	Actual FY2020	Actual FY2021	Actual FY2022	Actual FY2023	Actual FY2024	Actual FY2025
Beginning Balance	\$286,360	\$307,624	\$364,387	\$447,196	\$521,559	\$567,675	\$612,839	\$669,478	\$680,629	\$737,410	\$716,526
Surplus/(Deficit)	21,264	56,763	82,809	74,363	46,116	45,164	56,639	11,150	56,781	(20,884)	(84,836)
Ending Balance	<u>\$307,624</u>	<u>\$364,387</u>	<u>\$447,196</u>	<u>\$521,559</u>	<u>\$567,675</u>	<u>\$612,839</u>	<u>\$669,478</u>	<u>\$680,628</u>	<u>\$737,410</u>	<u>\$716,526</u>	<u>\$631,690</u>

	Projected Balance FY2026	Projected Balance FY2027
Beginning Balance	\$631,690	\$676,587
Surplus/(Deficit)	44,897	42,894
Ending Balance	<u>\$676,587</u>	<u>\$719,481</u>

FY 2027 T4A Budget				
October 1, 2026 - September 30, 2027				
		Actual	2026 Annual Budget	Proposed FY 2027 Budget
Revenues				
	Dues from current fiscal year - schedule	51,497.00	52,003.00	52,003.00
	Profit from current fiscal year AiTC	58,694.20	25,000.00	25,000.00
	MOB	12,000.00	12,000.00	
	Fund Balance		29,968.00	41,968.00
	Total Revenues	122,191.20	118,971.00	118,971.00
Expenses:				
	TARC/T4A Staff Position	75,925.00	91,110.00	91,110.00
	TARC/T4A Staff Training		6,000.00	6,000.00
	TARC Financial Support	1,500.00	1,800.00	1,800.00
	Travel costs - T4A Executive Committee	-	1,550.00	1,550.00
	Technology - web site	-	1,000.00	1,000.00
	Contract Services	-	4,000.00	4,000.00
	Trainings	6,542.50	10,000.00	10,000.00
	Natural Disaster Relief Assistance	500.00	1,000.00	1,000.00
	Annual Tax Preparation	-	1,400.00	1,400.00
	Miscellaneous	540.00	1,111.00	1,111.00
	Total Expenses	85,007.50	118,971.00	118,971.00
	Excess/(Shortfall) Rev. vs Exp.	37,183.70	-	-
	Fund Balance as of 9/30/25	58,242.19		
	Fund Balance as of 8/30/26	105,977.00		



TEXAS ASSOCIATION OF REGIONAL COUNCILS

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PROGRAM OF WORK Fiscal Year 2027

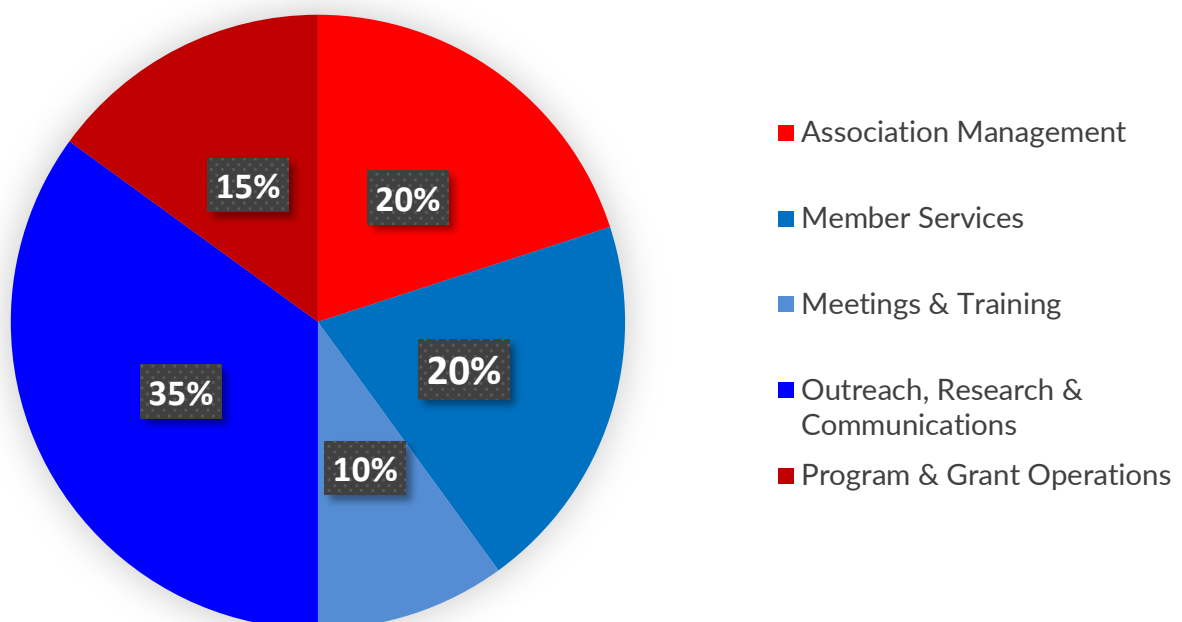
General Overview

The Texas Association of Regional Councils (TARC) carries out an active work program to further the Association's purposes, which are to:

- Assist regional councils of governments in building the capabilities of their member governments;
- Provide a forum for the exchange of information and ideas in support of the concept of regional planning and development; and
- Educate other organizations and individuals about regionalism and the services rendered to all levels of government and community leaders by regional councils.

Each year's work program and financial plan support the above purposes. For the upcoming fiscal year, five work program categories are used: Association Management; Member Services; Meetings and Training; Outreach, Research and Communications; and Program and Grant Operations. Within each category a general strategy and various related activities are identified, each directed toward the Association's purposes. The breakdown of resources used for each category can be seen below and is an estimate of resource allocation and subject to change based on member need.

TARC Program of Work Division of Resources



Strategies and Activities

Association Management

Strategy: Support the Association through the maintenance of an office and staff that provide a presence in Austin; operate the business affairs of the Association; and give assistance to the TARC Board of Directors, Executive Directors' Council, committees, staff associations, and various task forces/workgroups. Estimated resources: 20 percent.

Activities:

1. Provide, maintain, and equip offices in Austin near the state capitol to provide the Association with a presence and base of operations in close proximity to state agencies.
2. Manage the business and financial affairs of the Association, including grant management and reporting.
3. Arrange, plan, manage, and support the TARC Board of Directors' annual business meeting and other meetings, and the Executive Directors' Council meetings.
4. Arrange, plan, assist, and support the TARC policy and program committees and staff associations with meetings, training and ad hoc task force/workgroup meetings.
5. Develop and maintain active communication and coordination with appropriate state agencies related to priorities, issues, and concerns of importance to Association members.

Member Services

Strategy: Provide each member of the Association with information and assistance through direct staff outreach and support of Association initiatives to promote enhanced programmatic performance and desired outcomes. Estimated resources: 20 percent.

Activities:

1. Respond to requests from Association members for information or assistance.
2. Provide staff support and interface with state agencies on behalf of members of the Association relative to ongoing and emerging performance issues.
3. Sponsor or co-sponsor training and professional development activities, including those requested by or through state agencies.
4. Assist with legislative objectives and monitor standing and select state legislative committee activity during the regular legislative session, interim and special called sessions.
5. Coordinate communications on issues relative to regional councils with the potential to impact current program areas during the regular legislative session, interim and any special legislative sessions that may be called by the Governor.
6. Initiate development and implementation of the Association's legislative priorities and objectives in preparation for and during the 90th Regular Legislative Session convening in January 2027.

Meetings and Training

Strategy: Utilize content-rich, timely, and well-run meetings and trainings to strengthen regional council capacity; inform and educate members; and provide forums for the regular exchange of collaborative information and ideas. Estimated resources: 10 percent.

Activities:

1. Initiate long-range planning and scheduling for 2027 TARC meetings including board, Executive Directors' Council, committee and staff association meetings.
2. Plan, sponsor, or co-sponsor educational meetings and training with other governmental associations, state agencies, foundations or other organizations, as appropriate.
3. Plan, sponsor, or co-sponsor online webinars and training sessions on relevant topics with regions and partners to allow for the virtual exchange of information and ideas.
4. Continue the planning and implementation of programming and initiatives of importance identified in the association's strategic plan.

Outreach, Research and Communications

Strategy: Build positive and productive relationships for regional councils with state and federal officials, governmental and non-profit associations, associations that promote regionalism, foundations and the private sector through the presentation of accurate information, data, and policy options. Estimated resources: 35 percent.

Activities:

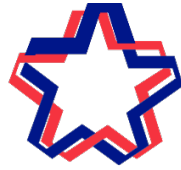
1. Disseminate information to the membership of potentially beneficial activities and opportunities with state agencies, private organizations, foundations and federal agencies.
2. Communicate on a regular and on-going basis with state agencies and officials, other local government associations, foundations and private sector partners regarding matters of importance to regional councils and opportunities for partnerships.
3. Educate legislators, state agencies, government officials, and other partners about the benefits of regionalism, the role of councils of governments, and the services regional councils provide to their local government members.
4. Facilitate meetings with key state and federal officials and other key stakeholders to address emerging issues in a timely manner.
5. Establish and help operate an association system that utilizes members to build productive relationships with state and federal officials and agency staff.
6. Monitor legislative activities and respond to legislative inquiries. Accept and coordinate appropriate responses to legislative invitations to present information concerning regional councils and the impact of existing and proposed legislation on current programmatic areas.
7. Participate in state, regional, and national organizations and meetings and establish strategic alliances that provide opportunities to strengthen regional councils of governments.

Program and Grant Operations

Strategy: Administer current TARC grants; continue to identify and develop potential funding sources to enhance TARC's capacity to support its membership in the administration of essential program activities; and establish and maintain relationships with active and potential funding sources for the association and its members. Estimated resources: 15 percent.

Activities:

1. Obtain and provide information concerning grant funding opportunities through governmental sources and enhanced emphasis on non-profit foundation sources and innovative non-traditional collaborations.
2. Assist regional councils in developing multi-region or statewide projects and proposals for targeted funding opportunities.
3. Provide, where appropriate, program or grant management for funded projects.
4. Efficiently manage current TARC grants while actively seeking appropriate opportunities to enhance organizational capacity to assist members of the association in their delivery of essential program activities.



TEXAS ASSOCIATION OF REGIONAL COUNCILS

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Overview: Consideration and Approval of TARC Entering into an Agreement for Financial Services with the East Texas Council of Governments

The Texas Association of Regional Councils (TARC) is proposing to enter into an Agreement for Financial Services with the East Texas Council of Governments (ETCOG). Under the Agreement, ETCOG's Financial Operations Team, under the direction of ETCOG's Chief Financial Officer, would provide the Association with financial management, accounting, budgeting, financial reporting, grant accounting, audit coordination, and investment compliance services. The Agreement was prepared with the assistance of legal counsel and reviewed by both Parties. The Board is asked to approve the Agreement and to authorize the Executive Director to execute it.

TARC has contracted for financial services for a number of years. This Agreement places those services with a member council operating under Chapter 391 of the Local Government Code, on a cost-reimbursement basis. Key terms are as follows:

- **Compensation:** ETCOG would be paid a flat rate of \$50.00 per hour for the first twelve months. The rate is reviewed annually against ETCOG's actual costs and adjusted by mutual agreement. Total compensation in any fiscal year may not exceed the amount budgeted by the Association without prior written approval of the Board, and any adjusted rate is subject to Board approval.
- **Governance:** The Executive Director remains Treasurer of the Association as provided in the bylaws, including the duties arising under the Public Funds Investment Act, Chapter 2256, Government Code. The Board may designate an investment officer. All services are to be performed in compliance with Article XV of the bylaws.
- **Scope and Termination:** The Agreement lists the services ETCOG will provide. The accounting system is one mutually agreed by the Parties and may be changed at the Association's direction. Either Party may terminate, with or without cause, on 90 days' written notice.

Should the Board approve this item, the Agreement would take effect on the date of the last signature, following approval by ETCOG's governing body. ETCOG's Chief Financial Officer would serve as the Association's point of contact for financial operations, with direct communication between the Executive Directors of the Parties unaffected. Progress would be reported to the Budget & Bylaws Committee and the Board.



AGREEMENT FOR FINANCIAL SERVICES

This Agreement is entered into by the East Texas Council of Governments and the Texas Association of Regional Councils, both of which may be referred to herein singularly as "Party" or collectively as the "Parties."

I. RECITALS

WHEREAS, the East Texas Council of Governments ("ETCOG") is a regional planning commission and political subdivision of the State of Texas organized and operating pursuant to Chapter 391 of the Texas Local Government Code; and

WHEREAS, the Texas Association of Regional Councils ("ASSOCIATION") was created by interlocal agreement among the regional councils of the State of Texas and operates as an instrumentality of its member regional councils to carry out governmental purposes on their behalf; and

WHEREAS, the ASSOCIATION requires certain financial management, accounting, budgeting, financial reporting, grant accounting, audit coordination, investment compliance, and related financial services in connection with its operations; and

WHEREAS, ETCOG has personnel with the knowledge, experience, and expertise necessary to provide such financial and administrative services to the ASSOCIATION; and

WHEREAS, ETCOG is willing to provide such services to the ASSOCIATION on a cost-reimbursement basis, and the Parties intend that the compensation paid to ETCOG will reimburse ETCOG for its actual costs of providing the services without generating a profit to ETCOG; and

WHEREAS, the Parties desire to establish their respective responsibilities and the terms and conditions under which ETCOG will provide such financial services to the ASSOCIATION.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, ETCOG and the ASSOCIATION agree as follows:

II. EFFECTIVE DATE, TERM, AND TERMINATION

1. **Effective Date.** This Agreement shall become effective on the date of the last signature below.
2. **Term.** This Agreement shall commence on the Effective Date and shall remain in effect until terminated by either Party.

3. **Termination.** Either Party may terminate this Agreement, with or without cause, upon 90 days' prior written notice to the other Party.

III. SCOPE OF SERVICES

ETCOG agrees to provide the ASSOCIATION with the financial services described in this Article in exchange for the compensation described in Article IV.

1. **Specific Scope of Services Items.** ETCOG's Financial Operations Team, under the direction of ETCOG's Chief Financial Officer (currently Ms. Wendi Horst), will provide advice and assistance to the Executive Director of the ASSOCIATION regarding the ASSOCIATION's finances, including the following:
 - a. Provide the ASSOCIATION with all financial support services needed to conduct day-to-day operations.
 - b. Provide assistance in preparing ASSOCIATION's financial reports, investment, and other reports.
 - c. Assist with planning and preparing of ASSOCIATION's proposed and final budgets and budget amendments
 - d. Coordinate the ASSOCIATION's annual audit;
 - e. Provide assistance to the ASSOCIATION's Budget and Bylaws Committee, Officers and Board, and staff associations.
 - f. Provide management and operation of fund-oriented accounting for the ASSOCIATION, using an accounting system mutually agreed by the Parties, and development of related procedures, forms, and reports. The ASSOCIATION may direct a change in the accounting system used, and ETCOG may request a change with the ASSOCIATION's approval. The Parties shall reasonably cooperate in any such transition.
 - g. Maintain and adjust the ASSOCIATION's cost allocation model, to include documenting the model and providing it to the ASSOCIATION in a usable electronic format, as directed by the ASSOCIATION.
 - h. Provide to the ASSOCIATION ongoing grant management accounting and reporting, accounting for conference income and expenses, overhead costs, and a benefits pool account.
 - i. Continue development of simple procedures, instructions, and forms for operating the ASSOCIATION's accounting and financial reporting processes.
 - j. Such additional assignments as may be made by mutual, written agreement.

2. ETCOG's Chief Financial Officer will serve as the ASSOCIATION's primary point of contact with ETCOG for all matters related to the management and maintenance of the ASSOCIATION's financial operations, and through the Chief Financial Officer the ASSOCIATION shall have access to ETCOG's Financial Operations Team. Nothing in this Agreement is intended to replace or limit the existing relationship between ETCOG and the ASSOCIATION, including direct communication between the Executive Directors of the Parties. The Executive Director of the ASSOCIATION shall remain the Treasurer of the ASSOCIATION as provided in the ASSOCIATION's bylaws, and shall retain the duties assigned to that office, including those arising under the Texas Public Funds Investment Act, Chapter 2256, Government Code. The ASSOCIATION may designate an investment officer by action of its Board of Directors.
3. All ETCOG services will be in compliance with Article XV – Financial Matters – of the ASSOCIATION's bylaws, as may be amended from time-to-time.

IV. COMPENSATION TO ETCOG

1. In consideration of ETCOG's performance in a satisfactory and efficient manner of all services and activities set forth in this Agreement, the ASSOCIATION agrees to the following:
 - a. **Initial Rate.** For the first 12 months of this Agreement, the ASSOCIATION shall compensate ETCOG for services performed under this Agreement at a flat rate of \$50.00 per hour. Total compensation payable in any fiscal year shall not exceed the amount budgeted by the ASSOCIATION for these services without the prior written approval of the ASSOCIATION's Board of Directors. Payments under this Agreement shall be made from current revenues available to the paying Party.
 - b. **Review and Adjustment of Rate.** During the first 12 months of this Agreement, ETCOG shall track the actual costs reasonably attributable to providing the services under this Agreement. Prior to the beginning of each subsequent twelve-month period, ETCOG and the ASSOCIATION shall review those actual costs and mutually agree to an adjusted hourly rate reasonably calculated to reimburse ETCOG for the actual cost of providing the services.
 - c. **Compensation Schedule.** The initial rate is shown in the attached Exhibit A – "Compensation Schedule." The Parties may amend or replace Exhibit A from time-to-time by mutual written agreement of the Parties without amendment of this Agreement. Any amended or replacement Exhibit A shall state its effective date and, upon execution by authorized representatives of both Parties, shall supersede the then-current Exhibit A. Except for the compensation terms expressly modified by an amended or replacement Exhibit A, all terms and conditions of this Agreement shall remain unchanged and in full force and effect.
 - d. **Cost-Reimbursement Intent.** The Parties acknowledge and agree that the services provided by ETCOG under this Agreement are intended to be provided on a cost-reimbursement basis and not for profit. Accordingly, the hourly rate for each subsequent 12-month period shall be established with the mutual objective that

amounts paid to ETCOG will, as nearly as reasonably practicable, equal ETCOG's actual costs of providing the services, without generating a profit to ETCOG.

2. The ASSOCIATION will reimburse ETCOG for any expenses incurred, including meals and lodging for any work that requires an overnight stay. Mileage shall be reimbursed at the maximum non-taxable rate allowed by the Internal Revenue Service at the time the mileage is incurred.
3. ETCOG shall be paid at the hourly rate described in Article IV.1., above, for travel time to and from ASSOCIATION offices or events and any other travel required by ASSOCIATION and made by ETCOG's designated staff.
4. If ETCOG is requested to estimate the total cost to be incurred for financial services under the Agreement prior to services being rendered, ETCOG will make its best efforts to provide an accurate estimate of costs and expenses. However, due to unforeseen conditions, any such estimate does not constitute a maximum amount and the final invoice may vary from the amount estimated.
5. The Parties anticipate invoices of statements for services and expenses be delivered monthly.
6. Payment by the ASSOCIATION is due within thirty days of the satisfactory completion of services and receipt of an invoice from ETCOG.

V. OWNERSHIP OF DOCUMENTS

1. Any and all writings, documents, information, or work product in whatsoever form and character produced by ETCOG pursuant to the provisions of this Agreement are the exclusive property of the ASSOCIATION; and no such writing, documents, or information shall be the subject of any copyright or proprietary claim by ETCOG.
2. ETCOG understands and acknowledges that as the exclusive owner of all such writings, documents, and information, the ASSOCIATION has the right to use all such writings, documents, and information as the ASSOCIATION desires, without restriction.

VI. RECORDS

1. ETCOG shall properly, accurately, and completely maintain all documents, papers, records, and other evidence pertaining to the services rendered hereunder (hereafter referred to as "documents"), and shall make such materials available to the ASSOCIATION at its respective offices, at all reasonable times and as often as the ASSOCIATION may deem necessary during the Agreement period, including any extension or renewal hereof, for purposes of audit, inspection, examination, and making excerpts or copies of same by the ASSOCIATION and any of its authorized representatives.
2. Each Party shall notify the other Party if it receives any requests for information from a third party that pertain to the documentation and records referenced herein.
3. The Parties to abide by and maintain adequate data security measures consistent with industry standards and technology best practices to protect the Parties' data from unauthorized access,

disclosure, acquisition, destruction, use, or modification by an unauthorized person. The Parties will adhere to any applicable law relating to data security, personally identifiable information, and other protected information.

VII. INDEPENDENT CONTRACTOR RELATIONSHIP

ETCOG covenants and agrees that ETCOG and employees or contractors of ETCOG are serving as an independent contractor and not an officer, agent, servant, or employee of the ASSOCIATION. ETCOG shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and consultants.

VIII. RELIANCE/NO WAIVER

1. ETCOG shall be entitled to rely upon the accuracy and completeness of financial records, data, documents, and other information provided by the ASSOCIATION. The ASSOCIATION shall be responsible for the accuracy and completeness of information provided to ETCOG and for all policy and operational decisions of the ASSOCIATION. ETCOG shall not be responsible for any loss, liability, penalty, or other consequence resulting from inaccurate or incomplete information supplied by the ASSOCIATION or from actions taken by ETCOG at ASSOCIATION's direction, except to the extent resulting from ETCOG's negligence, willful misconduct, or violation of applicable law.
2. Nothing in this Agreement shall be construed as a waiver of any immunity or defense available to either Party or its officers or employees under the Constitution or laws of the State of Texas.

IX. ENTIRE AGREEMENT AND MODIFICATIONS

This Agreement contains the entire agreement and understandings of the Parties with respect to the subject matter of this Agreement and supersedes all prior or contemporaneous agreements or understandings, whether oral or written, negotiations, and discussions. No amendment, modification, or alteration of the terms of this Agreement shall be binding unless written and signed by both Parties.

EAST TEXAS COUNCIL OF GOVERNMENTS

David A. Cleveland, Executive Director

Date

TEXAS ASSOCIATION OF REGIONAL COUNCILS

John Austin Stokes, Executive Director

Date

EXHIBIT A — COMPENSATION SCHEDULE

Initial Hourly Rate. For the first 12 months following the Effective Date of the Agreement, the ASSOCIATION shall compensate ETCOG at the rate of \$50.00 per hour for services performed under the Agreement.

Annual Review and Adjustment. Prior to the expiration of the initial 12-month period, and periodically thereafter, the Parties shall review ETCOG's actual costs of providing the services. The Parties may establish a new hourly rate consistent with the cost-reimbursement provisions of the Agreement by completing and signing the rate adjustment below. Upon execution by both Parties, the new hourly rate shall become effective on the date stated below without the necessity of amending or reexecuting the Agreement. Any adjusted rate shall be subject to approval by the ASSOCIATION's Board of Directors.

RATE ADJUSTMENT

Effective _____, 20____, the hourly rate for services provided by ETCOG under the Agreement shall be:

\$_____ per hour

This rate supersedes the hourly rate previously established under this Exhibit and shall remain in effect until subsequently modified by mutual written agreement of the Parties.

EAST TEXAS COUNCIL OF GOVERNMENTS

By: _____

Name: _____

Title: _____

Date: _____

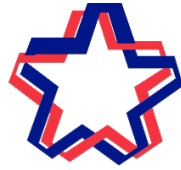
TEXAS ASSOCIATION OF REGIONAL COUNCILS

By: _____

Name: _____

Title: _____

Date: _____



TEXAS ASSOCIATION OF REGIONAL COUNCILS

1210 San Antonio Street, Suite 201 • Austin, TX 78701 • 512-478-4715 • FAX 512-275-9910 • www.txregionalcouncil.org

Overview: Consideration and Approval of TexPool Resolution Amending Authorized Representatives

TexPool requires all participants to maintain a current, board-approved list of Authorized Representatives on file. This resolution updates TARC's designated representatives for its TexPool / TexPool Prime investment account and supersedes all prior Authorized Representative filings.

The resolution designates the following individuals as TARC's Authorized Representatives, each empowered to transmit funds for investment, withdraw funds, issue letters of instruction, and take other actions necessary for managing TARC's TexPool investments:

- **John Austin Stokes** – Executive Director
- **Wendi Horst** – Finance Officer
- **John C. Minnix** – Assistant Finance Officer

Wendi Horst is designated as the primary contact for transactions and for receiving TexPool confirmations and monthly statements.

Approving this resolution ensures TARC's finance team retains uninterrupted authority to manage the organization's pooled investment funds and that TexPool correspondence routes to the correct staff. Once approved, the resolution will be signed by the Board President, attested by the Board Secretary, and submitted to TexPool Participant Services.



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

* Required Fields

1. Resolution

WHEREAS,

Texas Association of Regional Councils

Participant Name*

7 | 8 | 2 | 8 | 9

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. John Austin Stokes Executive Director

Name

Title

5 | 1 | 2 | 4 | 7 | 8 | 4 | 7 | 1 | 5

Phone

5 | 1 | 2 | 2 | 7 | 5 | 9 | 9 | 1 | 0

Fax

johnaustin@txregionalcouncil.org

Email

Signature

2. Wendi Horst Finance Officer

Name

Title

9 | 0 | 3 | 2 | 1 | 8 | 6 | 4 | 0 | 0

Phone

9 | 0 | 3 | 9 | 8 | 3 | 1 | 4 | 4 | 0

Fax

wendi.horst@etcog.org

Email

Signature

3. John C. Minnix Asst Finance Officer

Name

Title

2 | 5 | 4 | 7 | 4 | 4 | 7 | 6 | 3 | 1

Phone

2 | 5 | 4 | 7 | 5 | 6 | 0 | 1 | 0 | 2

Fax

johnnycminnix@gmail.com

Email

Signature

1. Resolution (continued)

4.

Name

Title

Phone

Fax

Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Wendi Horst

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name

Title

Phone

Fax

Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 18 day of September, 2026.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Texas association of Regional Councils

Name of Participant*

SIGNED

ATTEST

Signature*

Signature*

Printed Name*

Printed Name*

Board President

Title*

Title*

2. Delivery Instructions

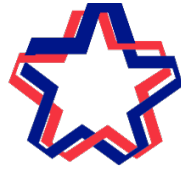
Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291

TEX-REP

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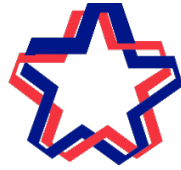
Overview: Consideration and Approval of Establishing a Nonprofit Corporation Affiliated with TARC and Authorizing the Executive Director to File Formation Documents

The Texas Association of Regional Councils (TARC) is proposing to establish a nonprofit corporation affiliated with TARC, organized under Section 501(c)(3) of the Internal Revenue Code. TARC has engaged Melinda Hendricks to assist with the formation process, and this work is being tracked through the Fiscal Review Committee. The Board is asked to approve moving forward with this exploration and to authorize the Executive Director to submit the formation documents required to establish the affiliate.

A separate nonprofit affiliate would give TARC a vehicle for funding, partnerships, and programmatic activity that is not readily available to it under its current structure, while keeping the affiliate's fundraising and program work distinct from TARC's core association operations. Several Texas COGs have already established comparable 501(c)(3) affiliates to support regional programs. We aim to achieve this by:

- Expanded Funding Eligibility: Positioning TARC to pursue private foundation grants, corporate sponsorships, and federal funding streams that require or favor 501(c)(3) status.
- Programmatic Flexibility: Creating a structure that can support new regional initiatives and partnerships as they develop, in coordination with the Fiscal Review Committee. Specific programs to be identified as exploration continues.
- Organizational Separation: Maintaining clear financial and legal separation between TARC's association operations and the affiliate's fundraising and program activities, consistent with the practice of other Texas COGs that operate a related 501(c)(3).

Should the Board approve this item, TARC would proceed with filing Articles of Incorporation and completing the remaining state and federal steps to establish the affiliate, in coordination with Melinda Hendricks. Progress would continue to be reported to the Board.



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Overview: Consideration and Approval of Resolution Authorizing TARC Participation in Texas SmartBuy

The Texas Association of Regional Councils (TARC) is proposing to join the Texas SmartBuy Membership Program, administered by the Texas Comptroller of Public Accounts under Sections 271.081 through 271.083 of the Texas Local Government Code. Membership is the step required to access the Comptroller's payment card program, which is the purpose of this request. As a council of governments, TARC is a qualified applicant entity. The Board is asked to adopt the resolution.

A card issued through the Comptroller's program would give the Association a purchasing method for travel, meeting expenses, subscriptions, and small purchases that are currently handled by other means. Key terms are as follows:

- **Authorized Contacts:** The resolution names the Executive Director as primary contact and the Associate Director as secondary contact, each authorized to execute documentation pertaining to the Association's participation.
- **Fees:** The Association acknowledges its obligation to pay the annual participation fee established by the Comptroller.
- **Purchasing:** Membership also provides access to statewide term contracts the Comptroller has competitively procured, which the Association may use for goods and services as needed.

Should the Board approve this item, TARC would submit the adopted resolution to the Texas Comptroller of Public Accounts requesting approval of the Association's participation and would proceed with enrollment in the payment card program. The resolution requires the signatures of the President, the primary contact, and the secondary contact.



Texas SmartBuy Membership Program

Resolution

State of Texas, County of _____

(County Entity Located In)

Whereas, the Texas Comptroller of Public Accounts is authorized to provide purchasing services for local governments **pursuant to §§271.082 and 271.083 of the Local Government Code.**

Whereas, the _____
(Enter Board of Directors, City Council, Commissioner's Court, School Board, etc.)

of _____, is a:
(Enter Name of Qualified Applicant/Entity)

(Check One of the Following)

- | | |
|--|--|
| ☐ Appraisal District | ☐ Charter/Academy School |
| ☐ Community Supervision/Corrections Department | ☐ Council of Governments/Planning Commissions |
| ☐ County | ☐ Education Service Center |
| ☐ Fire Prevention District | ☐ Hospital District |
| ☐ Judicial District | ☐ Junior/Community College |
| ☐ Library District | ☐ Mental Health/Mental Disability Organization |
| ☐ Municipality | ☐ School District |
| ☐ State-funded Assistance Organization | ☐ Texas Rising Star Care Provider |
| ☐ Special District | ☐ Utility District |
| ☐ Emergency Service | ☐ Drainage |
| ☐ Housing | ☐ Municipal |
| ☐ Political Subdivision | ☐ Special |
| ☐ Port or Transportation Authority | |
| ☐ Workforce Development Board | |

defined as an entity qualified to participate in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts pursuant to §271.081 of the Local Government Code.

_____ and
Primary Contact and Title

Secondary Contact and Title

is/are authorized to execute all documentation for _____ pertaining to its participation in the
(Entity Name)

Texas Comptroller of Public Accounts Cooperative Purchasing Program; and

Whereas, _____ acknowledges its obligation to pay annual participation fees established by the
(Entity Name)

Texas Comptroller of Public Accounts.

Now, Therefore Be it Resolved, that request be made to the Texas Comptroller of Public Accounts to approve
_____ for participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.
(Entity Name)

Adopted this _____ day of _____, _____ by _____
(Entity Name)

By: _____
Signature of Chair Printed Name and Title of Chair

Signature of Primary Contact Printed Name and Title of Primary Contact

Signature of Secondary Contact Printed Name and Title of Secondary Contact

