

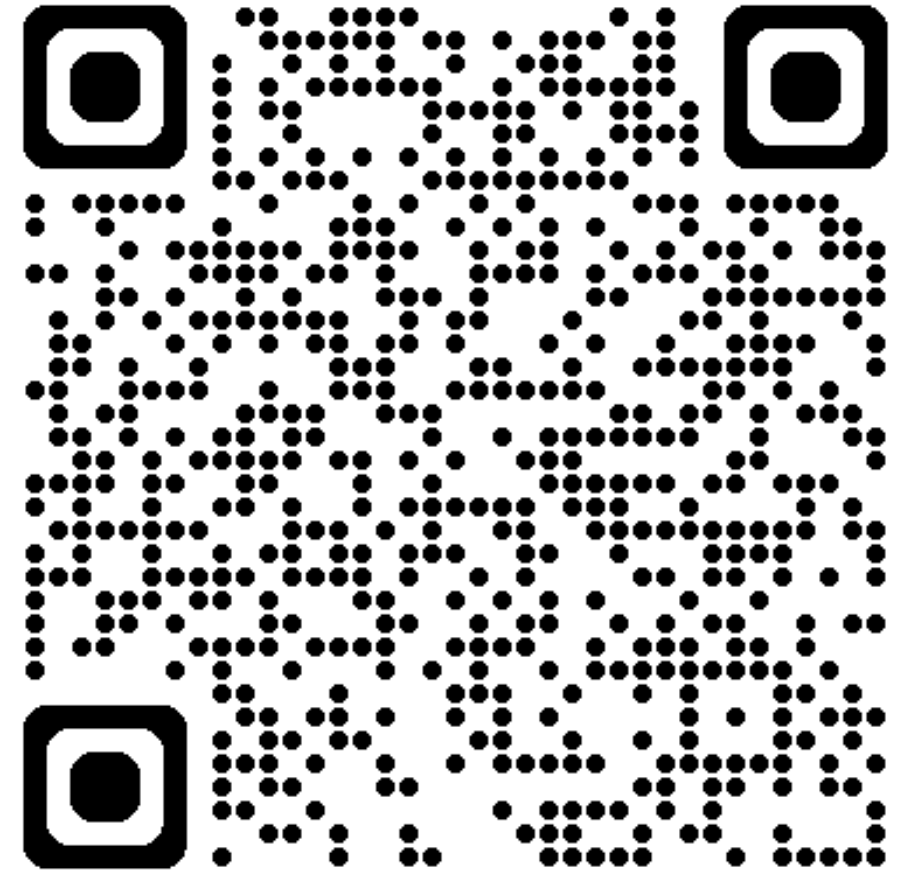
TCOLE

Please go to the
<https://txdpslcms.csod.com/login/renderer.aspx?id=defaultclp> to create OR
obtain your Cornerstone User ID.

Example: EXT#####

You will need the Cornerstone User
ID at the end of the class.

IF you are a DPS Employee, you do
not need to register with
Cornerstone.





Adult Prosecutor and Court Reporting

To ensure you receive TCOLE credit, a QR Code will be provided at the end of the class.

Criminal History Reporting

Prosecutor and Court Reporting



Criminal History Reporting Training Unit
512-424-2478
CJISJJIS@dps.texas.gov





What is CJIS?

- ▶ Criminal Justice Information Services is a comprehensive system that includes relevant data for criminal justice agencies responsible for the arrest, prosecution, adjudication, and correction of criminal offenders
- ▶ This information provides usable data to support the analyses of criminal justice policy makers and planners
- ▶ This data is maintained in a statewide Computerized Criminal History (CCH) system regulated by the Crime Records Division of DPS

Brief History

Chapter 60
CCP is
created

1989

Adult
reporting
mandatory,
along with
TRN
assignments

1993

Chapter 58
Family Code
is created,
juvenile
reporting
mandatory

1996

First
Electronic
Arrest
Reporting
(Livescan) up
and running

1997

Chapter 66
is created,
replacing
Chapter 60

2019



Purpose

- ▶ **Provide information regarding the submission of criminal data elements into the Criminal Justice Information Services (CJIS)**
- ▶ **An accurate and complete CCH provides valuable criminal data to criminal justice and non-criminal justice agencies as well as contributing to a safer community overall**



Completeness Percentage/Reports (Grant Funding)

Counties must have an average of 90% or above on both adult and juvenile disposition completeness and maintain timely reporting of all information as required by state law in order for any unit of government or non-profit agency within the county to be eligible for Criminal Justice Division (CJD) funding.



Executive Order #8 (Grant Funding)

On September 5, 2019, Governor Abbott issued eight executive orders to help prevent mass shootings by increasing law enforcement's ability to respond to suspicious activity.

Effectively, the order requires counties to submit final dispositions within 35 days in year 2021 and beyond.



County Dispositions Exceeding 35 Days

- DPS will, as a part of its monitoring process, notify the County Judge when a reporting agency does not comply with Texas CCP, Chapter 66.
- The State Auditor's Office found a decrease in court reporting within the 35 days as required by statute.

CCP Ch 66.252 (d)

An Audit Report on the Criminal Justice Information Services at the Department of Public Safety and the Texas Department of Criminal Justice, State Auditor's Office Report No. 16-025

<http://www.sao.texas.gov/reports/report.aspx?reportnumber=16-025>



SID

DPS eight-digit numeric identifier used to track all offenses associated with an individual in the state of Texas

This number is issued upon receipt of the first arrest event of an offender

TRN

Ten-digit control number assigned at the time of arrest, used to track a specific arrest event from arrest through court

This number is pre-printed on paper CR43 forms or assigned by the DPS for agency use in electronic (Livescan) reporting

Ex: 012345678X or 0123456789

TRS

Four-digit alphanumeric identifier used to track specific offenses associated with an arrest, from arrest through court

Ex: A001, A002, or A003, etc.



GOC

General Offense Character

- Inchoate/Preparatory commands

Victim's Age

Mandatory for offenses listed under Ch 66.102(h)

- Mandatory for most sex offenses or offenses with the intent to commit a sex offense

DMV

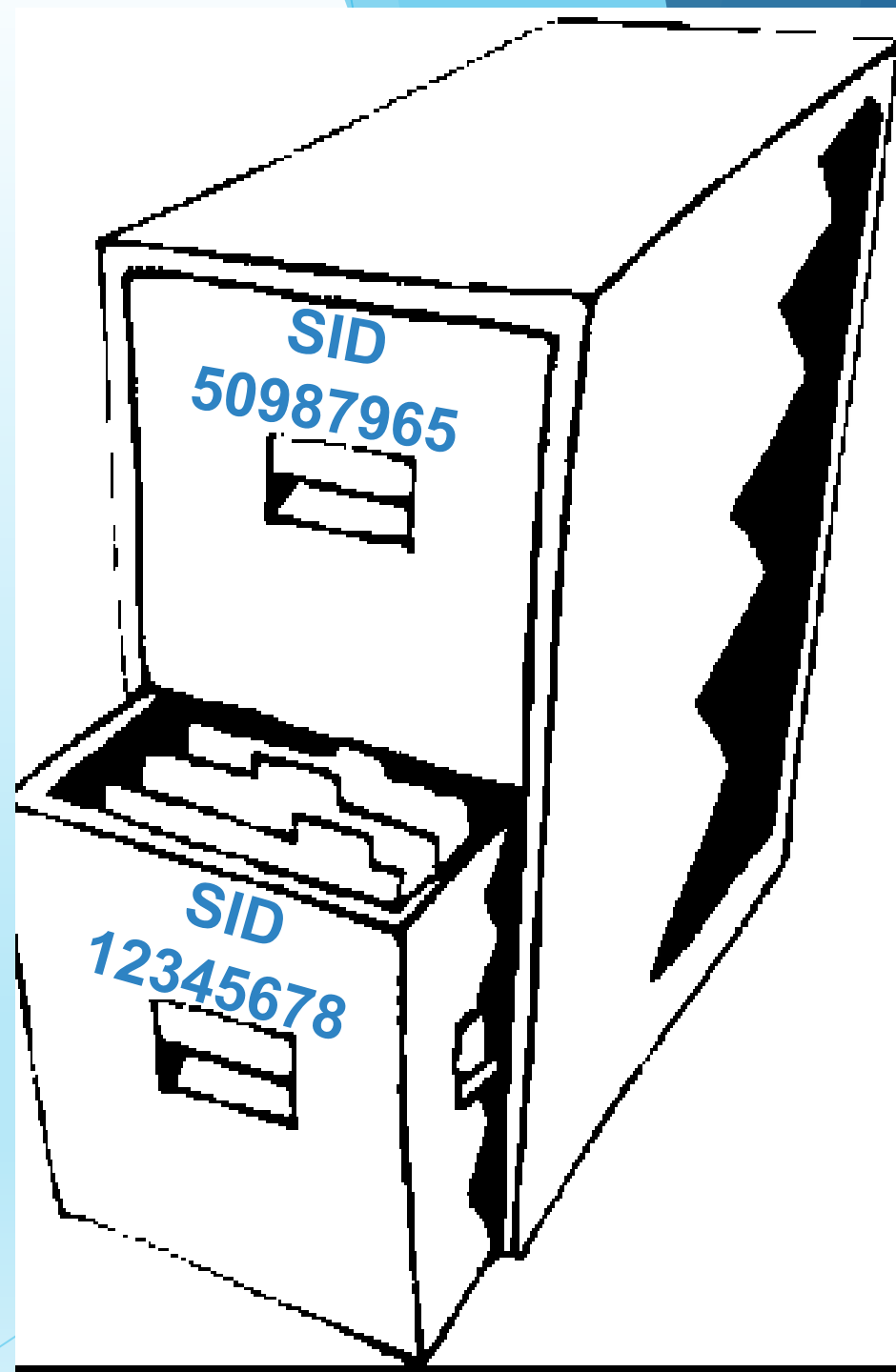
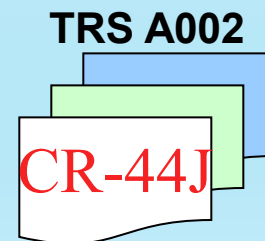
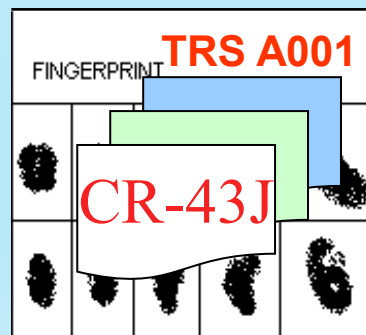
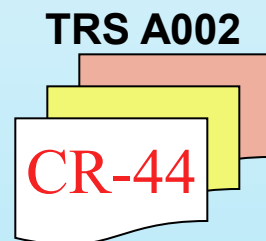
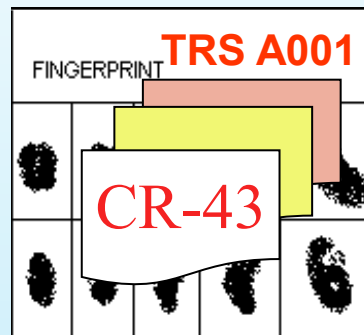
Domestic Violence

- Report a “Y” in the Domestic Violence field if the offense meets the definition of Family Violence as defined in Family Code 71.004



Name Base Disposition

- ▶ When a Prosecution or Court transaction passes edits but cannot be matched to an arrest, the CCH application places the transaction into the NBD file. When a new arrest is processed, the transactions in the NBD file are searched for matches. Any matching prosecution or court transactions are automatically submitted for processing.
- ▶ Records remain in the NBD file until: they match an arrest, are manually re-submitted by DPS analysts, or are deleted by DPS analysts at the request of the originally submitting agency.
- ▶ **Make sure arrests/TRNs are being submitted and arrest information (like the SID from the MID/“Hit” or “No Hit” message) is updated in the vendor**





7 Days from arrest



DPS

ADULTS

TEXAS DEPARTMENT OF PUBLIC SAFETY
CRIMINAL HISTORY REPORTING FORM

ARREST/IDENTIFICATION

PROSECUTOR

COURT

IS THE USE OF SUPPLEMENT REQUIRED ON THIS INCIDENT? YES ☐ NO ☐

MAIL YOUR COPY TO: TEXAS DEPARTMENT OF PUBLIC SAFETY, P.O. BOX 1453, AUSTIN, TX 78766-0145

WHITE - ARREST REPORTING SHEET YELLOW - PROSECUTOR REPORTING SHEET PINK - COURT REPORTING SHEET ORAL-PIN-2015

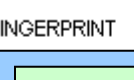


Prosecutor
30 Days from
decision



Court
30 Days to finalize disposition
5 days to report

A cartoon-style illustration of a pair of handcuffs. The handcuffs are silver-colored with a blue and white striped pattern on the cuffs. They are connected by a chain link. The handcuffs are shown in a slightly open position, with the cuffs facing each other.



A diagram of the CR-43J fingerprint sensor. It shows a black rectangular sensor with the text "CR-43J" in white. Above the sensor is a green rectangular area, and above that is a blue rectangular area. The entire assembly is labeled "FINGERPRINT" in black text.

The logo for CR-43J, featuring the text "CR-43J" in a bold, black, sans-serif font. The text is centered within a light green rectangular box with rounded corners. This box is layered over a larger, light blue rectangular box, also with rounded corners, creating a sense of depth.A fingerprint card with the word "FINGERPRINT" at the top. A large black rectangular label with the white text "CR-43J" is placed over the center of the card, partially obscuring the fingerprint impressions. The card has a grid of 10 squares for fingerprints, with some impressions visible around the label.

CR-43J



A cartoon illustration of a person with orange skin and a large orange head, sitting at a desk and using a computer. The person is wearing a black chair and is positioned in front of a computer monitor and keyboard. The desk is grey and has a small shelf underneath. The background is white.

CR-43J

30 Days to finalize disposition
5 days to report





LES EDR Website Portal

- ▶ The Electronic Disposition Reporting web portal is provided by the Texas Department of Public Safety to assist counties in reporting their Case Disposition information to CCH and their Federal Firearm Cases
- ▶ **<https://cch.dps.texas.gov>**
- ▶ Contact EDR Website Portal Administrators-
GRP_CJIS_SITE@DPS.TEXAS.GOV



Everyone who has access to Criminal Justice Information (CJI) – including via the EDR Site – must complete CJIS Security Awareness Training and the Background Check– This is a CJIS Security Policy requirement for everyone that has access to CJI.

<https://www.dps.texas.gov/section/crime-records-service/cjis-security-awareness-training>





National Instant Criminal Background Check System (NICS) Federal Firearm Reporting

- District and County Clerks are required to report all relevant cases in which an order was issued from September 1st 1989 to present
- Some examples of what to report: Adult Guardianships, Involuntary Inpatient Mental Health Commitments (Temporary or Extended), Intellectual Disability Commitment, Acquitted for Reasons of Insanity or Lack of Mental Responsibility, and Incompetent to Stand Trial
- **OCA NICS Reporting Manual**



National Instant Criminal Background Check System (NICS) Federal Firearm Reporting

Do Not Report:

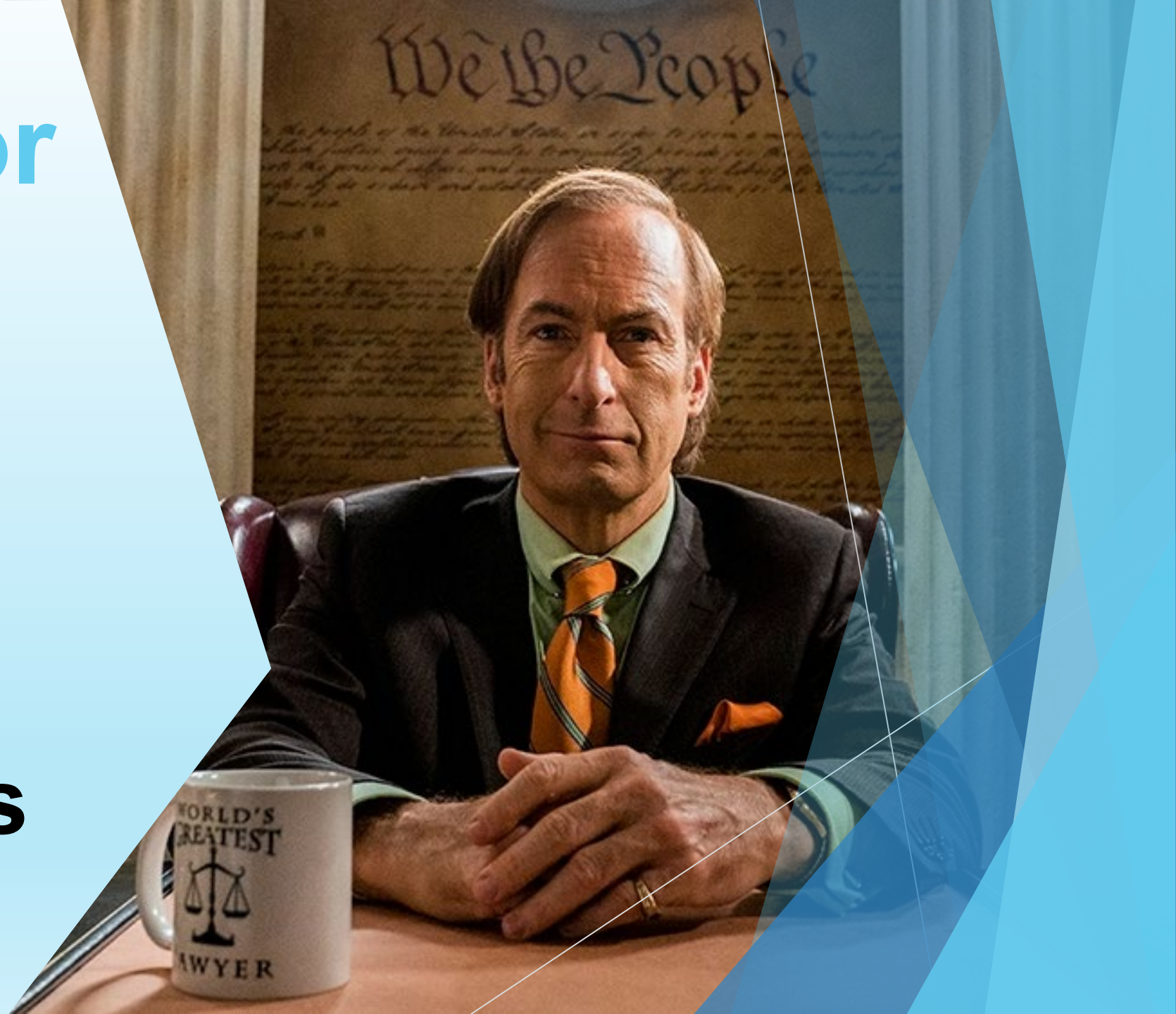
Guardianships of minors;
Emergency mental health detentions, admissions or warrants;
Orders of protective custody;
Voluntary commitments;
Commitments for temporary or extended outpatient mental health services;
Applications for court-ordered inpatient mental health services that are forwarded to another county to re-file or to hear your original filing; and
Court-ordered inpatient chemical dependency or alcohol services

There are 3 ways to report prosecutor or court dispositions:

- ▶ Vendor (ex: NetData, Odyssey, etc.)
- ▶ CJIS Site (<https://cch.dps.texas.gov/les>)
- ▶ Manually on paper (CR43 form or CR44 form)

Prosecutor Segment

- ▶ **Forms**
- ▶ **Examples**



CR-43 Prosecutor Segment

PROSECUTOR

PROSECUTOR ORI (ORIP) TX000000A		PROSECUTOR OFFICE Prosecutor Office					
A PROSECUTOR ACTION CODE USE ONLY ONE CODE REFER TO PAF CODE LIST		PROSECUTOR ACTION LITERAL			PROSECUTOR ACTION DATE (PAD) 01012020		
GOC A	DOMESTIC VIOLENCE OFFENSE? Y <i>Y or N</i>	CHANGED OFFENSE CODE (PON) 00000001	OFFENSE LITERAL (POL) Changed offense literal	VICTIM'S AGE (VIC) 02	STATUTE CITATION (CIT) 00.00 (A)(2) PC		
CHARGES FILED IN (COURT ORI) TX000000J		COURT NAME Court Name			LEVEL & DEGREE Y 1	FELONY (X,1,2,3 or S) ☐	MISDEMEANOR (A,B or C) ☐
PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE: 01012020		ADDITIONAL CHARGES BY PROSECUTOR, NOT PRESENT AT ARREST? ☐ <i>Y or N</i>		IF YES, FILL OUT SUPPLEMENTAL FORM

*Prosecutor ORI

*PAF Code

*Prosecutor Action Date

*Prepared By

*Date

CR-44 Prosecutor Segment

TEXAS DEPARTMENT OF PUBLIC SAFETY

PRESS HARD-YOU ARE MAKING THREE COPIES!

SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN 123456789X	DATE OF ARREST (DOA) 01012020	DPS NO. (SID) 12345678	DATE OF BIRTH (DOB) 01011900	SEX M	RACE W	OUT OF COUNTY? ☐ YES	OUT OF COUNTY ORI
NAME (LAST, FIRST, MIDDLE) (NAM) Test,Record Middle Jr						OUT OF COUNTY WARRANT NO.	

PROSECUTOR	PROSECUTOR ORI (ORIP) TX000000A		PROSECUTOR OFFICE Prosecutor Office				
	☐ PROSECUTOR ACTION CODE USE ONLY ONE CODE REFER TO PAF CODE LIST		PROSECUTOR ACTION LITERAL			PROSECUTOR ACTION DATE (PAD) 01012021	
	GOC A	DOMESTIC VIOLENCE OFFENSE? ☒ Y or N	CHANGED OFFENSE CODE (PON) 00000001	OFFENSE LITERAL (POL) Changed offense literal		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A)(2) PC
	CHARGES FILED IN (COURT ORI) TX000000J		COURT NAME Court Name			LEVEL & DEGREE 1	FELONY (X,1,2,3 or S) MISDEMEANOR (A,B or C)
	PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE: 01012021		ADDITIONAL CHARGES BY PROSECUTOR, NOT PRESENT AT ARREST? ☐ Y or N IF YES, FILL OUT SUPPLEMENTAL FORM	

*TRN *Date of Arrest *Date of Birth *Sex *Race *Name *TRS (not shown)

Adding Prosecution (CJIS Site)

Choose Charge/Offense:

A006

+ Add



DOE,JANEY

SID: 12345678

TRN: 123456789X

TRS: A006

Date of Arrest: 2014-01-01

Agency: SAMPLE_ORI

DOB: 1950-01-01

Sex: F

Race: U

Juvenile: No

Charge

Prosecution

Court

> Arrest

> Charge/Offense

▼ Prosecution

+ Add Prosecution



No prosecution record exists for this charge

> Courts (0)



Add Prosecution

Submit

Discard

Prosecutor (ORI) *

Prosecutor Action (PAF) *

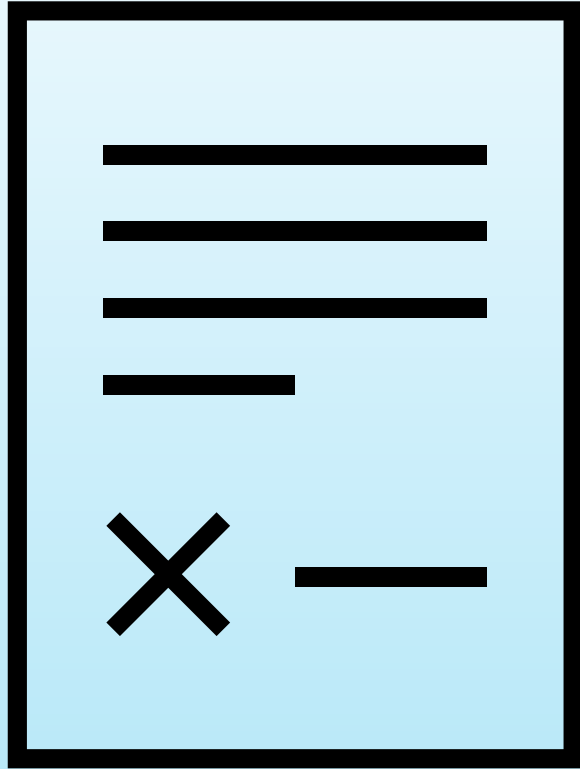
Prosecutor Offense (PON) *

Level & Degree (LDP) *

Action Date (ACT)



Domestic Violence (DMV)



Prosecutor Reporting Scenarios - Examples

Accept

PROSECUTOR	PROSECUTOR ORI (ORIP) TX000000A		PROSECUTOR OFFICE Prosecutor Office			
	A PROSECUTOR ACTION CODE USE ONLY ONE CODE REFER TO PAF CODE LIST		PROSECUTOR ACTION LITERAL Accept			PROSECUTOR ACTION DATE (PAD) 01012023
	GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	CHANGED OFFENSE CODE (PON)	OFFENSE LITERAL (POL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)
	CHARGES FILED IN (COURT ORI)		COURT NAME			LEVEL & DEGREE FELONY (X,1,2,3 or S) ☐ MISDEMEANOR (A,B or C) ☐
	PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE: 01012023		ADDITIONAL CHARGES BY PROSECUTOR, NOT PRESENT AT ARREST? ☐ Y or N IF YES, FILL OUT SUPPLEMENTAL FORM

Change Charge

PROSECUTOR	PROSECUTOR ORI (ORIP) TX000000A		PROSECUTOR OFFICE Prosecutor Office			
	☒ C	PROSECUTOR ACTION CODE USE ONLY ONE CODE REFER TO PAF CODE LIST	PROSECUTOR ACTION LITERAL Change Charge			PROSECUTOR ACTION DATE (PAD) 01012023
	GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	CHANGED OFFENSE CODE (PON) 00000001	OFFENSE LITERAL (POL) Changed Offense Literal	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A)(2) PC
	CHARGES FILED IN (COURT ORI)		COURT NAME			LEVEL & DEGREE FELONY (X,1,2,3 or S) ☒ 1 MISDEMEANOR (A,B or C) ☐
	PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE: 01012023		ADDITIONAL CHARGES BY PROSECUTOR, NOT PRESENT AT ARREST? ☐ Y or N IF YES, FILL OUT SUPPLEMENTAL FORM

Reject

PROSECUTOR

PROSECUTOR ORI (ORIP) TX000000A		PROSECUTOR OFFICE Prosecutor Office			
N PROSECUTOR ACTION CODE USE ONLY ONE CODE REFER TO PAF CODE LIST		PROSECUTOR ACTION LITERAL Reject			PROSECUTOR ACTION DATE (PAD) 01012022
GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	CHANGED OFFENSE CODE (PON)	OFFENSE LITERAL (POL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)
CHARGES FILED IN (COURT ORI)		COURT NAME			LEVEL & DEGREE FELONY (X,1,2,3 or S) ☐ MISDEMEANOR (A,B or C) ☐
PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE: 01012022		ADDITIONAL CHARGES BY PROSECUTOR, NOT PRESENT AT ARREST? ☐ Y or N IF YES, FILL OUT SUPPLEMENTAL FORM

CODE	PROSECUTOR ACTION
A	Prosecutor accepts the charge
B	No Bill
C	Prosecutor has changed the charge
D	Charges dropped by arresting agency
F	Pre-trial diversion with filing
E	Elapsed time
G	Subject has absconded to avoid prosecution and/or punishment
N	Prosecutor has rejected the charge without a pre-trial diversion
O	Prosecution action undefined by PAF code
P	Pending Pretrial Diversion/Deferred Prosecution
R	Reduced to Class "C"
T	Taken into consideration
W	Withdrawn by complainant
Y	Prosecutor has rejected the charge as a result of a successfully completed pre-trial diversion

Added Charges, Re-Indictments or Re-Files

TEXAS DEPARTMENT OF PUBLIC SAFETY

PRESS HARD-YOU ARE MAKING THREE COPIES!

SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN 123456789X	DATE OF ARREST (DOA) 01012019	DPS NO. (SID) 12345678	DATE OF BIRTH (DOB) 01011950	SEX M	RACE W	OUT OF COUNTY? ☐ YES	OUT OF COUNTY ORI
NAME (LAST, FIRST, MIDDLE) (NAM) Test, Record Middle Jr.						OUT OF COUNTY WARRANT NO.	

PROSECUTOR	PROSECUTOR ORI (ORIP) TX000000A		PROSECUTOR OFFICE Prosecutor Office				
	☐ A	PROSECUTOR ACTION CODE USE ONLY ONE CODE. REFER TO PAF CODE LIST.	PROSECUTOR ACTION LITERAL			PROSECUTOR ACTION DATE (PAD) 01012020	
	TRS FOR ADDED CHARGE D001	GOC	DOMESTIC VIOLENCE OFFENSE? ☐ <i>Y or N</i>	CHANGED OR ADDED OFFENSE CODE (PON) 00000001	OFFENSE LITERAL (POL) Added offense literal	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A)(2) PC
	CHARGES FILED IN (COURT ORI) TX000000J		COURT NAME Court Name				LEVEL & DEGREE FELONY (X, 1, 2, 3 or S) ☒ 1 MISDEMEANOR (A, B, or C) ☐
	PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE 01012020	ADDITIONAL CHARGES BY PROSECUTOR OR NOT PRESENT AT ARREST? ☐ <i>Y or N</i>		IF YES, FILL OUT SUPPLEMENTAL FORM

Added Charges, Re-Indictments or Re-Files

Choose Charge/Offense:

A001



DUMMY A001

SID: 0472

TRN: 12345

TRS: A001

Date of Arrest: 2013-01-01

Agency: TX2201700

New TRS

DOB: 1984-01-01

Sex: M

Race: W

Juvenile: No

> Arrest

> Charge/Offense

> Prosecution

> Courts (0)

Added Charges, Re-Indictments or Re-Files

Choose Charge/Offense:

New TRS



+ Add ▾ ×



DUMMY,TEST RECORD

SID: 04721948

TRN: 123456789X

TRS: new

Date of Arrest: 2013-01-01

Agency: TX2201700

DOB: 1984-01-01

Sex: M

Race: W

Juvenile: No

Charge

Prosecution

Court



Add a Charge/Prosecution/Court to set the new TRS

Choose Charge/Offense: New TRS



DUMMY,TEST RECORD

SID: 04721948

TRN: 123456789X

TRS: new

Date of Arrest: 2013-01-01

Agency: TX2201700



Add a Charge/Prosecution/Court to set the new TRS

Add Prosecution

Submit

Discard

Tracking Suffix (TRS)

D001, D002, etc. OR C001, C002, etc.

Prosecutor (ORI) *

Prosecutor Action (PAF) *

Prosecutor Offense (PON) *

Level & Degree (LDP) *

Action Date (ACT)

MM/DD/YYYY



Domestic Violence (DMV)

Corrections

- ▶ Edit online through the CJIS Site (as long as court has not reported)

Choose Charge/Offense:

A001

+

Add

×



DUMMY,TEST RECORD

SID: 04721948

TRN: 123456789X

TRS: A001

Date of Arrest: 2013-01-01

Agency: TX2201700

DOB: 1984-01-01

Sex: M

Race: W

Juvenile: No

>

Arrest

>

Charge/Offense

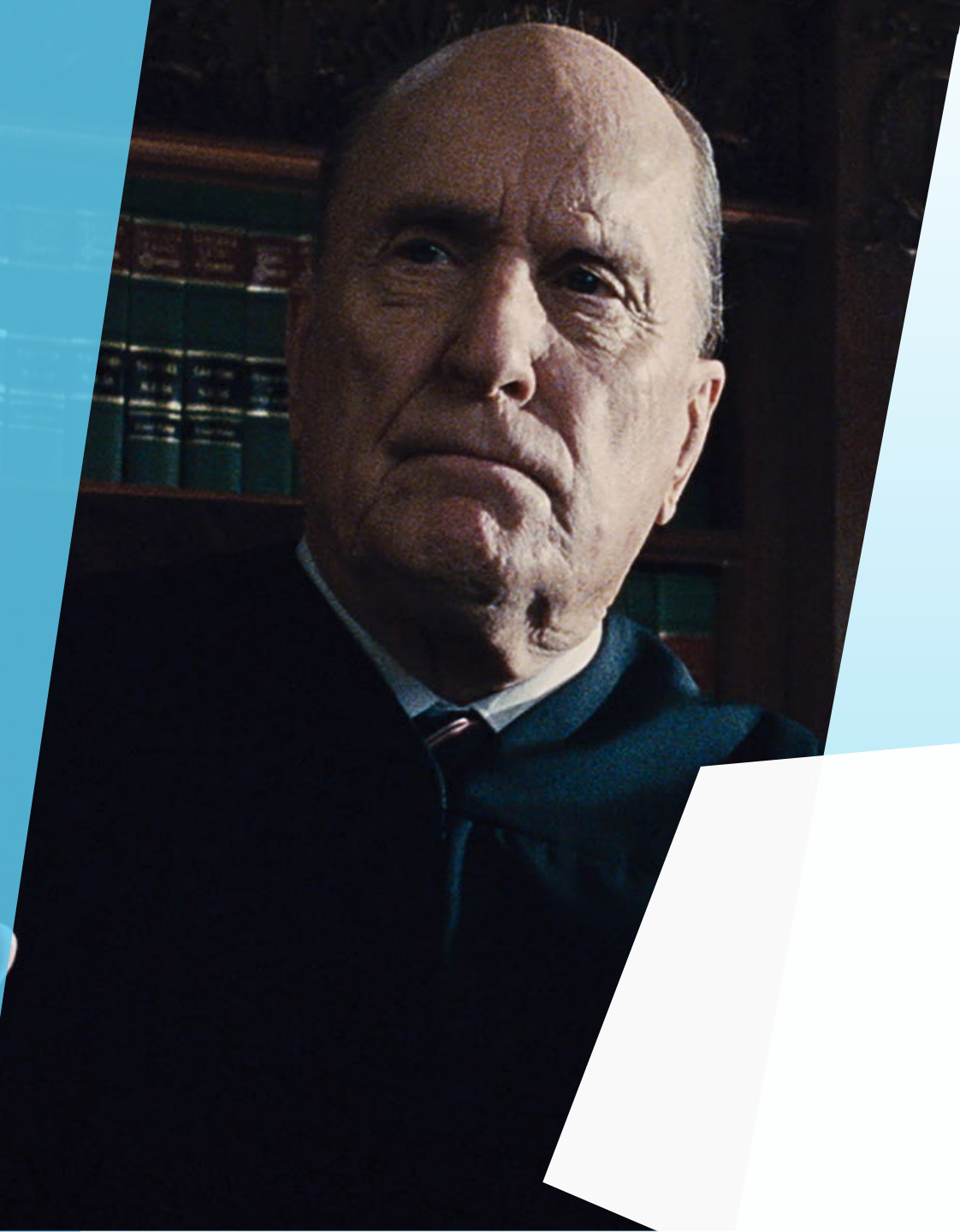
▼

Prosecution

 Edit Prosecution

Corrections

- ▶ Send an email to:
corrections.CJISJJIS@dps.texas.gov
- ▶ Include TRN, TRS, name, DOB, and what needs to be corrected
- ▶ Correct the information on the TRN/CR43 form and email it to corrections



Court Segment

▶ **Forms**

▶ **Examples**

CR-43 Court Segment

COURT

COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001			
GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Disposed Offense		VICTIM'S AGE (VIC) 	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE 	FELONY (X, 1, 2, 3 or S) 2	MISDEMEANOR (A, B, or C) ☐
FINAL PLEA (FPO)	GUILTY ☐	NO CONTEST ☐	NOT GUILTY ☒	COURT DISPOSITION DATE (CDD) 01202022	SENTENCE/STATUS DATE (DOS) 01202022		COURT DISPOSITION (CDN) 310	COURT COST (CST) 250	
CONFINEMENT (CMT) 10 Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M ____ D		FINE (CFN) 1000	SENTENCE SUSPENDED-FINE (CSF) 		
COURT PROVISION (CPN) 390		COURT PROVISION LITERAL (CPL) 					MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐		
AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody				APPEAL DATE (DCA) 		OFFENDER STATUS DURING APPEAL (DDA) 		RESULT OF APPEAL (FCD) 	
CHECK BOX TO INDICATE DIG-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION 		EDUCATION PROGRAMS 	DWI ☐	EDUCATION REQUIRED 		EDUCATION WAIVED 		REPEAT OFFENDER REQUIRED
	ENDING DATE OF SUSPENSION 			DRUGS ☐	EDUCATION COMPLETED 		INTERLOCK REQUIRED 		REPEAT OFFENDER COMPLETED
PREPARED BY, PLEASE PRINT Print Full Name Legibly								DATE 01202022	

*Court Ori
*Final Plea

*Cause Number
*Court Disposition Date

*Offense Information
*Court Disposition

CR-44 Court Segment

TEXAS DEPARTMENT OF PUBLIC SAFETY

PRESS HARD-YOU ARE MAKING THREE COPIES!

SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN	123456789X	DATE OF ARREST (DOA)	01012020	DPS NO. (SID)	12345678	DATE OF BIRTH (DOB)	01011950	SEX	M	RACE	W	OUT OF COUNTY?	☐ YES	OUT OF COUNTY ORI				
	NAME (LAST, FIRST, MIDDLE) (NAM) Test,Record Middle Jr												OUT OF COUNTY WARRANT NO.					
COURT	COURT ORI (ORIC)	TX000000J					COURT NAME	Court Name			CAUSE NUMBER (GAU)	M090001						
	GOC	DOMESTIC VIOLENCE OFFENSE?	☐ Y or N	OFFENSE CODE (CON)	00000000		OFFENSE LITERAL (GOL)	Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)	DEGREE OF DISPOSED OFFENSE		FELONY (X, 1, 2, 3 or S)	MISDEMEANOR (A, B, or C)			
	FINAL PLEA (FPO)	GUILTY	☒	NO CONTEST	☐	NOT GUILTY	☐	COURT DISPOSITION DATE (CDD)	01202022		SENTENCE/STATUS DATE (DOS)	01202022		COURT DISPOSITION (CDN)	310			
	CONFINEMENT (CMT)	10 Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS)	____ Y ____ M ____ D		PROBATION (CPR)	____ Y ____ M ____ D		FINE (CFN)	1000		SENTENCE SUSPENDED-FINE (CSF)					
	COURT PROVISION (CPN)	390		COURT PROVISION LITERAL (CPL)					MULTIPLE SENTENCES (MCC)					CONCURRENT ☐ CONSECUTIVE ☐				
	AGENCY TO RECEIVE CUSTODY (ARC)				Agency Receiving Custody				APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)			RESULT OF APPEAL (FCD)				
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT	☐		BEGINNING DATE OF SUSPENSION			EDUCATION PROGRAMS	DWI ☐ DRUGS ☐	EDUCATION REQUIRED		EDUCATION COMPLETED		EDUCATION WAIVED		INTERLOCK REQUIRED		REPEAT OFFENDER REQUIRED	
	PREPARED BY, PLEASE PRINT												DATE					
Print Full Name Legibly												01202022						

*TRN

*Date of Arrest

*Date of Birth

*Sex

*Race

*Name

*TRS (not shown)

Add Court (CJIS Site)

Choose Charge/Offense

A006

+ Add ▾



DOE, JANEY

SID: 12345678

TRN: 123456789X

TRS: A006

Date of Arrest: 2014-01-01

Agency: SAMPLE_ORI

DOB: 1950-01-01

Sex: F

Race: U

Juvenile: No

Charge

Prosecution

Court

> Arrest

> Charge/Offense

> Prosecution

▾ Courts (0)

+ Add Court



No court records exists for this charge

Add Court

Submit

Discard

Court (ORI) *

Offense Code (CON) *

Court Disposition (CDN) *

Court Disp. Date (CDD) *

Level & Degree (LDC) *



Court Reporting Scenarios - Examples

Dismissed

COURT

COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001			
GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE ☐	FELONY (X,1,2,3 or S) ☐	MISDEMEANOR (A, B, or C) A
FINAL PLEA (FPO)	GUILTY ☐	NO CONTEST ☐	NOT GUILTY ☒	COURT DISPOSITION DATE (CDD) 01202019	SENTENCE/STATUS DATE (DOS)		COURT DISPOSITION (CDN) 305		COURT COST (CST)
CONFINEMENT (CMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M ____ D		FINE (CFN)	SENTENCE SUSPENDED-FINE (CSF)		
COURT PROVISION (CPN)		COURT PROVISION LITERAL (CPL)					MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐		
AGENCY TO RECEIVE CUSTODY (ARC)				APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)	
CHECK BOX TO INDICATE DIG-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION		EDUCATION PROGRAMS DUI ☐ DRUGS ☐	EDUCATION REQUIRED		EDUCATION WAIVED		REPEAT OFFENDER REQUIRED	
	ENDING DATE OF SUSPENSION			EDUCATION COMPLETED		INTERLOCK REQUIRED		REPEAT OFFENDER COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly								DATE 01202019	

Deferred Adjudication

COURT	COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001	
	GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 000000000	OFFENSE LITERAL (COL) Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE FELONY (X, 1, 2, 3 or S) ☐ MISDEMEANOR (A, B, or C) ☒ A
	FINAL PLEA (FPO)	GUILTY ☒ NO CONTEST ☐ NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202020		SENTENCE/STATUS DATE (DOS) 01202020		COURT DISPOSITION (CDN) 312	COURT COST (CST)
	CONFINEMENT (CMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) 2 Y ____ M ____ D		FINE (CFN)	SENTENCE SUSPENDED-FINE (CSF)
	COURT PROVISION (CPN)		COURT PROVISION LITERAL (CPL)					MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐
	AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody		APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)	
	CHECK BOX TO INDICATE DIG-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS ☐	DWI ☐	EDUCATION REQUIRED	EDUCATION WAIVED	REPEAT OFFENDER REQUIRED	
		ENDING DATE OF SUSPENSION	PROGRAMS ☐	DRUGS ☐	EDUCATION COMPLETED	INTERLOCK REQUIRED	REPEAT OFFENDER COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly							DATE 01202020	

Deferred on a lesser charge will still use CDN 312

Deferred Adjudication Termination

TRN 123456789X	DATE OF ARREST (DOA) 01012019	DPS NO. (SID)	DATE OF BIRTH (DOB) 01011950	SEX M	RACE W	OUT OF COUNTY? ☐ YES	OUT OF COUNTY ORI			
NAME (LAST, FIRST, MIDDLE) (NAM) Test, Record Middle Jr						OUT OF COUNTY WARRANT NO.				
COURT	COURT ORI (ORIC) TX000000J		COURT NAME Court Name			CAUSE NUMBER (CAU) M090001				
	GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Disposed Offense	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE FELONY ☐ MISDEMEANOR (A, B, or C) ☒ A			
	FINAL PLEA (FPO)	GUILTY ☒ NO CONTEST ☐ NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202020	SENTENCE/STATUS DATE (DOS) 01202022	COURT DISPOSITION (CDN) 400	COURT COST (CST)				
	CONFINEMENT (CMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D	PROBATION (CPR) ____ Y ____ M ____ D	FINE (CFN)	SENTENCE SUSPENDED-FINE (CSF)				
	COURT PROVISION (CPN) 393 or 394		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐			
	AGENCY TO RECEIVE CUSTODY (ARC)		APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)			
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS	DWI ☐ DRUGS ☐	EDUCATION REQUIRED	EDUCATION COMPLETED	EDUCATION WAIVED	INTERLOCK REQUIRED	REPEAT OFFENDER REQUIRED	REPEAT OFFENDERS COMPLETED
	PREPARED BY, PLEASE PRINT Print Full Name Legibly						DATE 01252022			

CPN 393 - discharged and case dismissed

CPN 394 - discharged

Order to Adjudicate

(After Unsuccessful Completion of Deferred Adjudication)

TRN 123456789X	DATE OF ARREST (DOA) 01012019	DPS NO. (SID)	DATE OF BIRTH (DOB) 01011950	SEX M	RACE W	OUT OF COUNTY? ☐ YES	OUT OF COUNTY ORI	
NAME (LAST, FIRST, MIDDLE) (NAM) Test,Record Middle Jr						OUT OF COUNTY WARRANT NO.		
COURT ORI (ORIC) TX000000J		COURT NAME Court Name			CAUSE NUMBER (CAU) M090001			
GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Disposed Offense	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE FELONY ☐ MISDEMEANOR ☒ (X,1,2,3 or S) (A, B, or C) A		
FINAL PLEA (FPO) GUILTY ☒ NO CONTEST ☐ NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202020		SENTENCE/STATUS DATE (DOS) 01202021		COURT DISPOSITION (CDN) 310		COURT COST (CST)	
CONFINEMENT (CMT) 2 Y ____ M ____ D	SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M ____ D		FINE (CFN)			SENTENCE SUSPENDED-FINE (CSF)
COURT PROVISION (CPN)	COURT PROVISION LITERAL (CPL)					MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐		
AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody			APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)	
CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION		EDUCATION DWI ☐	EDUCATION REQUIRED		REPEAT OFFENDER REQUIRED		
	ENDING DATE OF SUSPENSION		PROGRAMS DRUGS ☐	EDUCATION COMPLETED		INTERLOCK REQUIRED		
PREPARED BY, PLEASE PRINT Print Full Name Legibly						DATE 01242021		

Conviction with Confinement

COURT

COURT ORI (ORIC) TX000000J		COURT NAME Court Name			CAUSE NUMBER (CAU) M090001		
GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Disposed Offense	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE FELONY (X, 1, 2, 3 or S) ☐ MISDEMEANOR (A, B, or C) A	
FINAL PLEA (FPO)	GUILTY ☐ NO CONTEST ☐ NOT GUILTY ☒	COURT DISPOSITION DATE (CDD) 01202017	SENTENCE/STATUS DATE (DOS) 01202017	COURT DISPOSITION (CDN) 310	COURT COST (CST) 250		
CONFINEMENT (CMT) ____ Y 15 M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M ____ D	FINE (CFN) 500	SENTENCE SUSPENDED-FINE (CSF)	
COURT PROVISION (CPN)		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐	
AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody			APPEAL DATE (DGA)	OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)	
CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION ☐ PROGRAMS ☐	EDUCATION REQUIRED	EDUCATION WAIVED	REPEAT OFFENDER REQUIRED		
	ENDING DATE OF SUSPENSION		EDUCATION COMPLETED	INTERLOCK REQUIRED	REPEAT OFFENDER COMPLETED		
PREPARED BY, PLEASE PRINT Print Full Name Legibly					DATE 01202017		

*** Use CDN 311 if Convicted on a Lesser Charge**

Conviction with Probated Sentence

COURT

COURT ORI (ORIC) TX000000J		COURT NAME Court Name			CAUSE NUMBER (CAU) M090001		
GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (GOL) Disposed Offense	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE ☐ FELONY (X, 1, 2, 3 or S) ☐ MISDEMEANOR (A, B, or C) A	
FINAL PLEA (FPO) GUILTY ☒ NO CONTEST ☐ NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202018		SENTENCE/STATUS DATE (DOS) 01202018		COURT DISPOSITION (CDN) 310	COURT COST (CST) 250	
CONFINEMENT (GMT) ____ Y 15 M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y 15 M ____ D		PROBATION (CPR) ____ Y 2 M 0 D	FINE (CFN) 500	SENTENCE SUSPENDED-FINE (CSF)	
COURT PROVISION (CPN)		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐	
AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody			APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)
CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS ☐	DWI ☐	EDUCATION REQUIRED	EDUCATION WAIVED	REPEAT OFFENDER REQUIRED	
	ENDING DATE OF SUSPENSION	PROGRAMS ☐	DRUGS ☐	EDUCATION COMPLETED	INTERLOCK REQUIRED	REPEAT OFFENDER COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly						DATE 01202018	

Amend Probation

TRN 123456789X	DATE OF ARREST (DOA) 01012017	DPS NO. (SID)	DATE OF BIRTH (DOB) 01011950	SEX M	RACE W	OUT OF COUNTY? ☐ YES	OUT OF COUNTY ORI
NAME (LAST, FIRST, MIDDLE) (NAM) Test,Record Middle Jr						OUT OF COUNTY WARRANT NO.	
COURT	COURT ORI (ORIC) TX000000J		COURT NAME Court Name			CAUSE NUMBER (CAU) M090001	
	GOC ☐	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Disposed Offense	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC	DEGREE OF DISPOSED OFFENSE FELONY ☐ MISDEMEANOR (A, B, or C) ☒ A
	FINAL PLEA (FPO) ☐	GUILTY ☐ NO CONTEST ☒ NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202017	SENTENCE/STATUS DATE (DOS) 12202017	COURT DISPOSITION (CDN) 326		COURT COST (CST)
	CONFINEMENT (CMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D	PROBATION (CPR) 7 Y ____ M ____ D	FINE (CFN)	SENTENCE SUSPENDED-FINE (CSF)	
	COURT PROVISION (CPN)		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐
	AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody		APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION ☐ DWI ☐	EDUCATION REQUIRED	EDUCATION WAIVED	REPEAT OFFENDER REQUIRED	
		ENDING DATE OF SUSPENSION	PROGRAMS ☐ DRUGS ☐	EDUCATION COMPLETED	INTERLOCK REQUIRED	REPEAT OFFENDERS COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly						DATE 12232017	

Probation Revocation

TRN	123456789X		DATE OF ARREST (DOA)		01012017		DPS NO. (SID)		DATE OF BIRTH (DOB)		01011950		SEX	M	RACE	W	OUT OF COUNTY?	☐	YES	OUT OF COUNTY ORI							
NAME (LAST, FIRST, MIDDLE) (NAM)			Test,Record Middle Jr														OUT OF COUNTY WARRANT NO.										
COURT	COURT ORI (ORIC)			TX000000J			COURT NAME						Court Name						CAUSE NUMBER (CAU)			M090001					
	GOC		DOMESTIC VIOLENCE OFFENSE? ☐ Y or N		OFFENSE CODE (CON)			00000000			OFFENSE LITERAL (COL)			Disposed Offense			VICTIM'S AGE (VIC)		STATUTE CITATION (CIT)			00.00 (A) PC			DEGREE OF DISPOSED OFFENSE FELONY ☐ MISDEMEANOR ☒ (A, B, or C)		
	FINAL PLEA (FPO)		GUILTY ☐		NO CONTEST ☒		NOT GUILTY ☐		COURT DISPOSITION DATE (CDD)			01202017			SENTENCE/STATUS DATE (DOS)		12012017			COURT DISPOSITION (CDN)			398			COURT COST (CST)	
	CONFINEMENT (CMT)			5 Y ____ M ____ D			SENTENCE SUSPENDED - TIME (CSS)			____ Y ____ M ____ D			PROBATION (CPR)			____ Y ____ M ____ D			FINE (CFN)		SENTENCE SUSPENDED-FINE (CSF)						
	COURT PROVISION (CPN)			COURT PROVISION LITERAL (CPL)																	MULTIPLE SENTENCES (MCC)			CONCURRENT ☐ CONSECUTIVE ☐			
	AGENCY TO RECEIVE CUSTODY (ARC)						Agency Receiving Custody						APPEAL DATE (DCA)			OFFENDER STATUS DURING APPEAL (DDA)						RESULT OF APPEAL (FCD)					
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT		☐			BEGINNING DATE OF SUSPENSION			ENDING DATE OF SUSPENSION			EDUCATION PROGRAMS		DWI ☐ DRUGS ☐		EDUCATION REQUIRED		EDUCATION COMPLETED		EDUCATION WAIVED		INTERLOCK REQUIRED		REPEAT OFFENDER REQUIRED		REPEAT OFFENDERS COMPLETED	
	PREPARED BY, PLEASE PRINT																	Print Full Name Legibly					DATE		12052017		

Probation Termination

TRN	123456789X		DATE OF ARREST (DOA)		01012017		DPS NO. (SID)		DATE OF BIRTH (DOB)		01011950		SEX	M	RACE	W	OUT OF COUNTY?	☐	YES	OUT OF COUNTY ORI								
NAME (LAST, FIRST, MIDDLE) (NAM)			Test,Record Middle Jr														OUT OF COUNTY WARRANT NO.											
COURT	COURT ORI (ORIC)			TX000000J			COURT NAME					Court Name							CAUSE NUMBER (CAU)			M090001						
	GOC		DOMESTIC VIOLENCE OFFENSE? ☐ Y or N		OFFENSE CODE (CON)			00000000			OFFENSE LITERAL (COL)			Disposed Offense			VICTIM'S AGE (VIC)		STATUTE CITATION (CIT)			00.00 (A) PC			DEGREE OF DISPOSED OFFENSE FELONY ☐ MISDEMEANOR ☒ (A, B, or C)			
	FINAL PLEA (FPO)		GUILTY ☐		NO CONTEST ☒		NOT GUILTY ☐		COURT DISPOSITION DATE (CDD)			01202017			SENTENCE/STATUS DATE (DOS)			12202017			COURT DISPOSITION (CDN)			331			COURT COST (CST)	
	CONFINEMENT (CMT)			_____ Y _____ M _____ D			SENTENCE SUSPENDED - TIME (CSS)			_____ Y _____ M _____ D			PROBATION (CPR)			_____ Y _____ M _____ D			FINE (CFN)		SENTENCE SUSPENDED-FINE (CSF)							
	COURT PROVISION (CPN)			COURT PROVISION LITERAL (CPL)																	MULTIPLE SENTENCES (MCC)			CONCURRENT ☐ CONSECUTIVE ☐				
	AGENCY TO RECEIVE CUSTODY (ARC)						APPEAL DATE (DCA)				OFFENDER STATUS DURING APPEAL (DDA)						RESULT OF APPEAL (FCD)											
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐		BEGINNING DATE OF SUSPENSION			ENDING DATE OF SUSPENSION			EDUCATION PROGRAMS		DWI ☐ DRUGS ☐		EDUCATION REQUIRED		EDUCATION COMPLETED		EDUCATION WAIVED		INTERLOCK REQUIRED		REPEAT OFFENDER REQUIRED							
																					REPEAT OFFENDERS COMPLETED							
	PREPARED BY, PLEASE PRINT																	Print Full Name Legibly					DATE		12222017			

FTA/Absconded

TRN	123456789X		DATE OF ARREST (DOA)		01012017		DPS NO. (SID)		DATE OF BIRTH (DOB)		01011950		SEX	M	RACE	W	OUT OF COUNTY?	☐	YES	OUT OF COUNTY ORI																		
NAME (LAST, FIRST, MIDDLE) (NAM)																		Test,Record Middle Jr				OUT OF COUNTY WARRANT NO.																
COURT	COURT ORI (ORIC)				TX000000J				COURT NAME								Court Name				CAUSE NUMBER (CAU)				M090001													
	GOC		DOMESTIC VIOLENCE OFFENSE? ☐ Y or N		OFFENSE CODE (CON)				00000000				OFFENSE LITERAL (COL)				Disposed Offense				VICTIM'S AGE (VIC)		STATUTE CITATION (CIT)				00.00 (A) PC				DEGREE OF DISPOSED OFFENSE				FELONY (X,1,2,3 or S) ☐ MISDEMEANOR (A, B, or C) ☒ A			
	FINAL PLEA (FPO)		GUILTY ☐		NO CONTEST ☐		NOT GUILTY ☒		COURT DISPOSITION DATE (CDD)				01202017				SENTENCE/STATUS DATE (DOS)				01202017				COURT DISPOSITION (CDN)				330				COURT COST (CST)					
	CONFINEMENT (CMT)				_____ Y _____ M _____ D				SENTENCE SUSPENDED - TIME (CSS)				_____ Y _____ M _____ D				PROBATION (CPR)				_____ Y _____ M _____ D				FINE (CFN)				SENTENCE SUSPENDED-FINE (CSF)									
	COURT PROVISION (CPN)				403				COURT PROVISION LITERAL (CPL)																Warrant Number and Issuing Agency ORI				MULTIPLE SENTENCES (MCC)				CONCURRENT ☐ CONSECUTIVE ☐					
	AGENCY TO RECEIVE CUSTODY (ARC)								APPEAL DATE (DCA)								OFFENDER STATUS DURING APPEAL (DDA)								RESULT OF APPEAL (FCD)													
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT		BEGINNING DATE OF SUSPENSION				ENDING DATE OF SUSPENSION				EDUCATION PROGRAMS		DWI ☐ DRUGS ☐		EDUCATION REQUIRED				EDUCATION COMPLETED				EDUCATION WAIVED				INTERLOCK REQUIRED				REPEAT OFFENDER REQUIRED				REPEAT OFFENDERS COMPLETED			
	PREPARED BY, PLEASE PRINT																		Print Full Name Legibly										DATE				01252017					

Unadjudicated With (per 12.45 PC)

COURT	COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001				
	GOC	DOMESTIC VIOLENCE OFFENSE? ☐ Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (GOL) Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A) PC		DEGREE OF DISPOSED OFFENSE	FELONY (X, 1, 2, 3 or S) ☐	MISDEMEANOR (A, B, or C) A
	FINAL PLEA (FPO)	GUILTY ☒	NO CONTEST ☐	NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202023	SENTENCE/STATUS DATE (DOS) 01202023		COURT DISPOSITION (CDN) 333	COURT COST (CST) 250		
	CONFINEMENT (GMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M ____ D		FINE (CFN)	SENTENCE SUSPENDED-FINE (CSF)			
	COURT PROVISION (CPN)		COURT PROVISION LITERAL (CPL)						MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐		
	AGENCY TO RECEIVE CUSTODY (ARC)				APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)			RESULT OF APPEAL (FCD)	
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION		EDUCATION PROGRAMS DWI ☐ DRUGS ☐		EDUCATION REQUIRED		EDUCATION WAIVED		REPEAT OFFENDER REQUIRED	
		ENDING DATE OF SUSPENSION				EDUCATION COMPLETED		INTERLOCK REQUIRED		REPEAT OFFENDER COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly									DATE 01202023		

CR-43 Court Segment

COURT

COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001	
GOC	DOMESTIC VIOLENCE OFFENSE? ☒ Y or ☐ N	OFFENSE CODE (CON) 00009999	OFFENSE LITERAL (COL) Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) CLASS C	DEGREE OF DISPOSED OFFENSE ☐ FELONY (X,1,2,3 or S) ☒ MISDEMEANOR (A, B, or C)
FINAL PLEA (FPO) ☐ GUILTY ☐ NO CONTEST ☒ NOT GUILTY	COURT DISPOSITION DATE (CDD) 01202022		SENTENCE/STATUS DATE (DOS) 01202022		COURT DISPOSITION (CDN) 312		COURT COST (CST) 150
CONFINEMENT (CMT) ____ Y ____ M ____ D	SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M 90 D		FINE (CFN) 250	SENTENCE SUSPENDED-FINE (CSF)	
COURT PROVISION (CPN) 404	COURT PROVISION LITERAL (CPL)					MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐	
AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody			APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)
CHECK BOX TO INDICATE DIG-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS ☐ DWI ☐ DRUGS	EDUCATION REQUIRED		EDUCATION WAIVED		REPEAT OFFENDER REQUIRED
	ENDING DATE OF SUSPENSION		EDUCATION COMPLETED		INTERLOCK REQUIRED		REPEAT OFFENDER COMPLETED
PREPARED BY, PLEASE PRINT Print Full Name Legibly						DATE 01202022	

*Court Ori
*Final Plea

*Cause Number
*Court Disposition Date

*Offense Information
*Court Disposition

CR-44 Court Segment

TEXAS DEPARTMENT OF PUBLIC SAFETY

PRESS HARD-YOU ARE MAKING THREE COPIES!

SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN	123456789X	DATE OF ARREST (DOA)	10012021	DPS NO. (SID)	12345678	DATE OF BIRTH (DOB)	01011950	SEX	M	RACE	W	OUT OF COUNTY?	☐	YES	OUT OF COUNTY ORI				
	NAME (LAST, FIRST, MIDDLE) (NAM) Test,Record Middle Jr													OUT OF COUNTY WARRANT NO.					
COURT	COURT ORI (ORIC)	TX000000J					COURT NAME	Court Name			CAUSE NUMBER (GAU)	M090001							
	GOC	DOMESTIC VIOLENCE OFFENSE?	☒ Y Y or N	OFFENSE CODE (CON)	00009999		OFFENSE LITERAL (GOL)	Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)	DEGREE OF DISPOSED OFFENSE		FELONY (X, 1, 2, 3 or S)	MISDEMEANOR (A, B, or C)				
	FINAL PLEA (FPO)	GUILTY	☒ X	NO CONTEST	☐	NOT GUILTY	☐	COURT DISPOSITION DATE (CDD)	01202022		SENTENCE/STATUS DATE (DOS)	04202022		COURT DISPOSITION (CDN)	400				
	CONFINEMENT (GMT)	____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS)	____ Y ____ M ____ D		PROBATION (CPR)	____ Y ____ M ____ D		FINE (CFN)	SENTENCE SUSPENDED-FINE (CSF)								
	COURT PROVISION (CPN)	393		COURT PROVISION LITERAL (CPL)										MULTIPLE SENTENCES (MCC)		CONCURRENT	☐	CONSECUTIVE	☐
	AGENCY TO RECEIVE CUSTODY (ARC)					APPEAL DATE (DCA)			OFFENDER STATUS DURING APPEAL (DDA)				RESULT OF APPEAL (FCD)						
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT	☐		BEGINNING DATE OF SUSPENSION			EDUCATION PROGRAMS	DWI	☐	EDUCATION REQUIRED			REPEAT OFFENDER REQUIRED						
			ENDING DATE OF SUSPENSION				PROGRAMS	DRUGS	☐	EDUCATION COMPLETED			INTERLOCK REQUIRED		REPEAT OFFENDER COMPLETED				
	PREPARED BY, PLEASE PRINT													DATE					
	Print Full Name Legibly													04202022					

*TRN

*Date of Arrest

*Date of Birth

*Sex

*Race

*Name

*TRS (not shown)

Convicted of Class C Misdemeanor with Affirmative Finding by the Court of Family Violence Class C

COURT	COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001	
	GOC	DOMESTIC VIOLENCE OFFENSE? ☒ Y or ☐ N	OFFENSE CODE (CON) 00009999	OFFENSE LITERAL (COL) Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) CLASS C	DEGREE OF DISPOSED OFFENSE ☐ FELONY (X, 1, 2, 3 or S) ☒ MISDEMEANOR (A, B, or C) C
	FINAL PLEA (FPO)	☐ GUILTY ☒ NO CONTEST ☐ NOT GUILTY	COURT DISPOSITION DATE (CDD) 01202021		SENTENCE/STATUS DATE (DOS) 01202021		COURT DISPOSITION (CDN) 310	COURT COST (CST) 150
	CONFINEMENT (CMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M ____ D		FINE (CFN) 250	SENTENCE SUSPENDED-FINE (CSF)
	COURT PROVISION (CPN) 404		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐	
	AGENCY TO RECEIVE CUSTODY (ARC)			APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)
	CHECK BOX TO INDICATE DIG-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS DUI ☐ DRUGS ☐		EDUCATION REQUIRED	EDUCATION WAIVED	REPEAT OFFENDER REQUIRED	
		ENDING DATE OF SUSPENSION			EDUCATION COMPLETED	INTERLOCK REQUIRED	REPEAT OFFENDER COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly							DATE 01202021	

- Put "Time Served" in the Court Provision Literal (CPL) field if they received time served

Deferred of Class C Misdemeanor with Affirmative Finding by the Court of Family Violence Class C

COURT	COURT ORI (ORIC) TX000000J		COURT NAME Court Name				CAUSE NUMBER (CAU) M090001	
	GOC	DOMESTIC VIOLENCE OFFENSE? ☒ Y or N	OFFENSE CODE (CON) 00009999	OFFENSE LITERAL (COL) Disposed Offense		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) CLASS C	DEGREE OF DISPOSED OFFENSE FELONY (X, 1, 2, 3 or S) ☐ MISDEMEANOR (A, B, or C) ☒ C
	FINAL PLEA (FPO)	GUILTY ☒ NO CONTEST ☐ NOT GUILTY ☐	COURT DISPOSITION DATE (CDD) 01202020		SENTENCE/STATUS DATE (DOS) 01202020		COURT DISPOSITION (CDN) 312	COURT COST (CST)
	CONFINEMENT (CMT) ____ Y ____ M ____ D		SENTENCE SUSPENDED - TIME (CSS) ____ Y ____ M ____ D		PROBATION (CPR) ____ Y ____ M 90 D	FINE (CFN) SENTENCE SUSPENDED-FINE (CSF)		
	COURT PROVISION (CPN) 404		COURT PROVISION LITERAL (GPL)				MULTIPLE SENTENCES (MCC) CONCURRENT ☐ CONSECUTIVE ☐	
	AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving Custody		APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DDA)		RESULT OF APPEAL (FCD)	
	CHECK BOX TO INDICATE DIG-17 DATA IS PRESENT ☐	BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS DWI ☐ DRUGS ☐		EDUCATION REQUIRED EDUCATION COMPLETED		EDUCATION WAIVED INTERLOCK REQUIRED	
	ENDING DATE OF SUSPENSION						REPEAT OFFENDER REQUIRED REPEAT OFFENDER COMPLETED	
PREPARED BY, PLEASE PRINT Print Full Name Legibly							DATE 01202020	

Deferred Termination

TRN	123456789X		DATE OF ARREST (DOA)		09012019		DPS NO. (SID)		DATE OF BIRTH (DOB)		01011950		SEX	M	RACE	W	OUT OF COUNTY?	☐	YES	OUT OF COUNTY ORI																									
NAME (LAST, FIRST, MIDDLE) (NAM)																		Test,Record Middle Jr				OUT OF COUNTY WARRANT NO.																							
COURT	COURT ORI (ORIC)				COURT NAME										CAUSE NUMBER (CAU)																														
	TX000000J				Court Name										M090001																														
	GOC		DOMESTIC VIOLENCE OFFENSE? Y or N		Y		OFFENSE CODE (CON)				00009999				OFFENSE LITERAL (COL)				Disposed Offense				VICTIM'S AGE (VIC)		STATUTE CITATION (CIT)				CLASS C				DEGREE OF DISPOSED OFFENSE				FELONY (X,1,2,3 or S)		☐		MISDEMEANOR (A, B, or C)		C		
	FINAL PLEA (FPO)		GUILTY		X		NO CONTEST		☐		NOT GUILTY		☐		COURT DISPOSITION DATE (CDD)				01202020				SENTENCE/STATUS DATE (DOS)				04202020				COURT DISPOSITION (CDN)				400				COURT COST (CST)						
	CONFINEMENT (CMT)				_____ Y _____ M _____ D				SENTENCE SUSPENDED - TIME (CSS)				_____ Y _____ M _____ D				PROBATION (CPR)				_____ Y _____ M _____ D				FINE (CFN)				SENTENCE SUSPENDED-FINE (CSF)																
	COURT PROVISION (CPN)				393				COURT PROVISION LITERAL (CPL)																MULTIPLE SENTENCES (MCC)				CONCURRENT		☐		CONSECUTIVE		☐										
	AGENCY TO RECEIVE CUSTODY (ARC)								APPEAL DATE (DCA)								OFFENDER STATUS DURING APPEAL (DDA)								RESULT OF APPEAL (FCD)																				
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT		☐		BEGINNING DATE OF SUSPENSION				ENDING DATE OF SUSPENSION				EDUCATION PROGRAMS		DWI		☐		DRUGS		☐		EDUCATION REQUIRED				EDUCATION COMPLETED				EDUCATION WAIVED				INTERLOCK REQUIRED				REPEAT OFFENDER REQUIRED				REPEAT OFFENDERS COMPLETED		
PREPARED BY, PLEASE PRINT																		Print Full Name Legibly										DATE				04202020													

Other Court Examples (Located in Adult Reporting Manual):

- **Conviction with Split Sentence**
- **Shock Probation and Release to Shock Probation**
- **Non-Disclosure Order**
- **Multiple Charges with One Disposition**
- **Appeals**
- **Court Disposition Date Prior to Date of Arrest**
- **Reduced to Class C Misdemeanor**
- **Suspended time/suspended fine**

Other Court Examples (Located in Adult Reporting Manual):

- **Judgment/Self-Admission of Participation in a Criminal Street Gang as Defined by 71.01 PC**
- **PC 12.44(a) and 12.44(b) Reduction of State Jail Felony Punishment to Misdemeanor Punishment**
- **Dismissal of Pre-Trial Diversion Conferred by the Court**
- **Conviction with Affirmative Finding by the Court of Family Violence Class C Misdemeanor**
- **Deferred of Class C Misdemeanor - Family Violence**

Corrections – Edit Court

Choose Charge/Offense: A001



RECORD, WILLIAM TEST

SID: 02949402

TRN: 123456789X

TRS: A001

Date of Arrest: 2011-03-08

Agency: TXDPS6500

DOB: 1965-01-01

Sex: M

Race: W

Juvenile: No

> Arrest

> Charge/Offense

> Prosecution

✓ Courts (2)

> Court: a

✓ Court: b

DO NOT “ADD COURT”

This will add an invalid new disposition to the record, not correct the current record

+ Add Court

 Edit Court

Corrections – Edit Court

Edit online
through
the CJIS
Site

*as long as it
is the last
court section

Choose Charge/Offense: A001

RW

RECORD, WILLIAM TEST

SID: 02949402

TRN: 123456789X

TRS: A001

Date of Arrest: 2011-03-08

Agency: TXDPS6500

DOB: 1965-01-01

Sex: M

Race: W

Juvenile: No

> Arrest

> Charge/Offense

> Prosecution

> Courts (2)

+ Add Court

> Court: a

> Court: b

Edit Court

Corrections

- ▶ Send an email to:
corrections.CJISJJIS@dps.texas.gov
- ▶ Include TRN, TRS, name, DOB, and what needs to be corrected
- ▶ Correct the information on the TRN/CR43 form and email it to corrections

National Instant Criminal Background Check System (NICS)

Mental Health/Guardianship Record

Agency *

TX000013J

Case Number *

12345

Case Type *

Guardianship (Probate Code, Ch, XIII) ▾

Court Date *

01/01/2023 

First Name *

Test

Middle Name

Middle

Last Name *

Record

Suffix

Date Of Birth *

01/01/1900

Case Type *

Choose Case Type

Involuntary inpatient mental commitment (HSC, Ch. 574)

NGRI (CCP, Ch, 46C and the former Art. 46.03)

Mental retardation commitment (HSC, Sec. 593.052)

Guardianship (Probate Code, Ch, XIII)

Incompetent to stand trial (CCP, Ch. 46B and the former Art. 46.02)

National Instant Criminal Background Check System (NICS)

Sex *	
Male	▼
Race *	
Unknown	▼
Sid	
TX	00000000
Social Security	
123456789	
Drivers License	
TX00000000	
Submit	

National Instant Criminal Background Check System (NICS)

- If you have no cases to report for a Court ORI on a given month, you must report a “Zero Report”
- If an individual in the NICS database has had his/her right to purchase a firearm restored through the required court hearing and order, that individual’s entry in the NICS database can be cancelled

Zero Report

Agency ORI *

TX000013J

Month *

01

Year *

2022

Submit

Segment Review

- ▶ **I am trying to report my disposition, but the TRN number/arrest is not on the criminal history. What should I do?**
 - **Contact the arresting agency or the submitting agency/Jail**

Prosecutor Segment Review

- ▶ **The court reported their disposition before I was able to report my prosecutor section. Should I still report?**
- **YES**
- **If you are locked out from reporting through the CJIS Site, you can report on a paper CR-44 form and email it to corrections to be added**

Prosecutor Segment Review

- ▶ **The prosecutor reported using Prosecutor Action (PAF) “F”. Now the court has a dismissal order due to successful completion of pre-trial diversion. What does the prosecutor need to do so court can report?**
- **The prosecutor must first change the PAF from an “F” to either an “A” or a “C”**
- **Once changed, the court can report the dismissal**

Court Segment Review

- ▶ **The original disposition on the case was a deferred and now the subject is placed on regular probation because of a probation violation. What is the next step?**
- **Enter new court record on CJIS Site, vendor, or CR-44**
- **Report using Court Disposition (CDN) 310 with the new disposition information**

Court Segment Review

- ▶ **What Court Disposition (CDN) should be used when discharging from regular probation?**
- **Court Disposition (CDN) 331**

Court Segment Review

What do you report following a Deferred Class C with Affirmative Finding by the Court of Family Violence?

- **You will add a new court section**
- **If the person successfully completes the Deferred, you will report using CDN 400 with CPN 393, or**
- **If the person fails the Deferred and is now Convicted on a Class C with Affirmative Finding by the Court of Family Violence, you will report with CDN 310 with CPN 404**

Court Segment Review

What Court Provision (CPN) should be used if the person is convicted or deferred and there is an Affirmative Finding by the Court of Family Violence Class C?

➤ **CPN 404**

Court Segment Review

I am trying to report my disposition, but the TRN number/arrest is not on the criminal history. What should I do?

- **Contact the arresting agency or the submitting agency/Jail**

Need access to the EDR Site to add or edit dispositions?

Need help running reports or navigating the EDR Site?

- **Get with your CCH Auditor for assistance**

For additional assistance, contact the appropriate section below.

CJIS/JJIS Supplies

(512) 424-2367

(512) 424-5599 (fax)

crssupplyorder@dps.texas.gov

Fingerprint Section

(512) 424-5248

fingerprint.processing@dps.texas.gov

Corrections

corrections.CJISJJIS@dps.texas.gov

(512) 424-2476 (fax)

Error Resolution Unit

(512) 424-7256

error.resolution@dps.texas.gov

*switched prints, switched records,
misuse of identity, etc.

**Scan QR Code to download training materials
and reportable offense codes**



For additional assistance, contact the appropriate section below.

CJIS Website

(<https://cch.dps.texas.gov/les>)

GRP_CJIS_SITE@dps.texas.gov

***Contact CHR Trainer for how to request access to the CJIS Site**

CODIS/DNA Assistance

(512) 424-2790

codislab@dps.texas.gov

Scan QR Code for CODIS FAQs



For a New ORI or to Reactivate an ORI

TCIC.Operations@dps.texas.gov

Electronic Arrest Reporting (LiveScan)

***Contact to obtain new TRN Blocks**

livescan@dps.texas.gov

Scan QR Code to download training materials and reportable offense codes



QUESTIONS?

**Field Auditor
Region List**



Class Survey

